

December 11, 2018

The Board of Supervisors met at 9:00 o'clock A.M. with Eric Skoog, Chairman presiding. All members were present.

Minutes of the previous meeting were read and approved.

On motion, the Board recognized claims for the Public Health Department and approved claims for all other departments.

A motion was made by Ulmer, seconded by Blum to approve the Purchase of a CAT 323 Excavator for \$255,457 payable in the 2019/2020 Budget year.

Motion was passed unanimously.

A motion was made by Blum, seconded by Muhlbauer to approve the purchase of a CAT 140M3 AWD Motor Grader for \$320,000, payable in the 2019/2020 Budget year.

Voting Aye: Skoog, Blum Muhlbauer, and Schultz. Voting Nay: Ulmer. Motion passed.

A motion was made by Schultz, seconded by Ulmer to approve the purchase of a Trail King Lowboy Trailer for \$78,034.99.

Voting Aye: Skoog, Muhlbauer, Ulmer, and Schultz. Voting Nay: Blum. Motion passed.

A motion was made by Muhlbauer, seconded by Schultz to approve the Engineering Services agreement with Sundquist Engineering, P.C. for design services related to Bridge Replacement of the Buffalo Creek bridge on E16 (FHWA No. 130370).

Motion was passed unanimously.

A motion was made by Ulmer, seconded by Muhlbauer to approve the following resolution:

**Resolution No. 2018-25**

**RESOLUTION TO PAY BACK INTER-FUND TEMPORARY OPERATING LOAN**

WHEREAS, an inter-fund operating loan for \$70,064.94 was made from the HCCMS Family Planning Fund #0040 to the General Basic Fund #0001 per resolution #2018-15 approved June 29, 2018, in accordance with Section 331:432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY, IOWA, AS FOLLOWS:

Section 1. The temporary loan of \$70,064.94 is ordered to be transferred from the General Basic Fund #0001 back into the HCCMS Family Planning Fund #0040.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating loan repayment, accompanying the notification with a copy of this resolution and the record of its adoption.

Motion was passed unanimously.

A motion was made by Ulmer, seconded by Schultz to approve the the Assignment of County Held Tax Certificate CH000001 to the City of Charter Oak.

Motion was passed unanimously.

A motion was made by Blum, seconded by Schultz to continue the \$50 suspension to the Employee Contribution to Health Insurance until June 30, 2019.

Motion was pass unanimously.

The Board discussed the Compensation Board's Recommendation of a 3% increase across all departments with a \$750.00 stipend for the Board of Supervisors Chairman for the 2019-2020 Fiscal Year.

A motion was made by Ulmer, seconded by Schultz to approve the following resolution:

**RESOLUTION: 2018-26**

WHEREAS, the Crawford County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Crawford County Compensation Board met on December 6, 2018 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2019:

| <u>Elected Official</u> | <u>Current Salary</u> | <u>Proposed Increase</u> | <u>Recommended Salary</u>                                |
|-------------------------|-----------------------|--------------------------|--|
| Auditor                 | \$56,607.38           | 3.0%                     | \$58,305.60  |
| County Attorney         | \$109,861.14          | 3.0%                     | \$113,156.97   |
| Recorder                | \$56,607.38           | 3.0%                     | \$58,305.60  |
| Sheriff                 | \$73,224.34           | 3.0%                     | \$75,421.07  |
| Supervisors             | \$27,036.93           | 3.0%                     | \$27,848.04 (Chairman to receive stipend of \$750 total) |
| Treasurer               | \$56,607.38           | 3.0%                     | \$58,305.60  |

THEREFORE, BE IT RESOLVED that the Crawford County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2019:

| <u>Elected Official</u> | <u>Approved Salary</u> | <u>Approved Increase</u>                          |
|-------------------------|------------------------|---|
| Auditor                 | \$58,305.60            | 3.0%  |
| County Attorney         | \$113,156.97           | 3.0%  |
| Recorder                | \$58,305.60            | 3.0%  |
| Sheriff                 | \$75,421.07            | 3.0%  |
| Supervisors             | \$27,848.04            | 3.0% (Chairman to receive stipend of \$750 total) |
| Treasurer               | \$58,305.60            | 3.0%  |

Voting Aye: Schultz, Muhlbauer, Ulmer, and Blum. Voting Nay: Skoog. Motion passed.

The Board discussed a residential tax abatement with Duane Zenk, Crawford County Assessor. The Assessor recommended to disallow the residential tax abatement for Robert and Danette Miller because as stated in the resolution allowing residential tax abatement, "The *date of beginning new construction of a building* means the date on which occurs the first placement of permanent construction materials which are to become part of a building, such as pouring of slabs or footings, or any work beyond the stage of excavation." Applicants did not meet this requirement.

A motion was made by Schultz, seconded by Muhlbauer to allow the residential tax abatement for Robert and Danette Miller, 2110 I Ave, 12-84-40 Lot 1 SW SW, Parcel Number 0712300007.

Voting Aye: Skoog, Muhlbauer, and Schultz. The Nay vote was never called. Motion carried.

On motion, duly seconded, the Board adjourned at 11:23 o'clock A.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

| County Auditor                       |                             | Chairman               |  |
|--------------------------------------|-----------------------------|------------------------|--|
| Vendor                               | Description                 | Claims Paid 12/11/2018 |  |
|                                      |                             | Paid                   |  |
| Ability Network Inc                  | IT Systems/Software Fee     | 6.85                   |  |
| Agriland FS Inc                      | Propane                     | 892.63                 |  |
| Ampride                              | Tires & Repairs             | 668.68                 |  |
| Arnold Motor Supply                  | Parts & Supplies            | 213.29                 |  |
| Aureon Communications                | Office Telephone - #800     | 6.96                   |  |
| Barker Lemar Engineering Consultants | Drilling                    | 4,750.00               |  |
| Beeck's Window Cleaning              | Custodial Service           | 24.00                  |  |
| Black Hills Energy                   | Utilities                   | 2,244.13               |  |
| Bongaars                             | Shop & Safety Supplies      | 263.64                 |  |
| Bradley, Rod                         | Service                     | 768.75                 |  |
| Brown Supply Co Inc                  | Safety Devices              | 256.32                 |  |
| Calhoun, Burns and Associates Inc    | Outside Engr                | 2,951.60               |  |
| Carpenter Paper Company              | Shop Supplies               | 767.83                 |  |
| Carroll Control Systems Inc          | Monthly Boiler Water Test   | 100.00                 |  |
| Carroll Refuse Service               | Garbage Service             | 90.00                  |  |
| Center for Disease Detection Llc     | Lab Testing                 | 93.00                  |  |
| Central Salt Llc                     | Ice Control Salt            | 9,332.30               |  |
| Children's Square USA                | Shelter Care                | 547.86                 |  |
| City of Dow City                     | Utilities                   | 35.35                  |  |
| City of Manilla                      | Utilities                   | 186.32                 |  |
| City of Ricketts                     | Utilities                   | 52.23                  |  |
| City of Schleswig                    | Utilities                   | 24.05                  |  |
| City of Vail                         | Utilities                   | 38.40                  |  |
| City of Westside                     | Water & Sewer               | 42.80                  |  |
| Claussen, Renae C                    | Ads                         | 168.00                 |  |
| Complia Health                       | Progress HHRG Finder HCMS   | 997.67                 |  |
| Compliance Resource Center, Llc      | Maint                       | 1,000.00               |  |
| Computer Concepts of Iowa            | Background Checks           | 158.46                 |  |
| Counsel Office & Document            | Service/Mileage             | 483.57                 |  |
| Crabb, Dennis Wayne                  | Copier Contracts            | 152.80                 |  |
| Crawford County Medical Clinic       | Death Investigation         | 414.73                 |  |
| Crawford County Memorial Hospital    | Medical Care                | 2,654.90               |  |
| Crawford County Recorder             | Prisoner Medical Needs/Drug | 17.75                  |  |
| Custom Motorcycle & Sm Eng           | Testing                     | 123.17                 |  |
| Deluxe                               | Renewal                     | 1,814.17               |  |
| Denison Auto Parts and Machine       | Saw Repairs                 | 1,574.60               |  |
| Denison Bulletin Review              | Receipt Books               | 458.89                 |  |
| Denison Do It Best Hardware          | Parts & Supplies            | 426.73                 |  |
|                                      | Financial Report            |                        |  |
|                                      | Supplies                    |                        |  |

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|--|----------------------------------|-----------|
| Denison Municipal Utilities                    | Utilities                        | 1,090.75  |
| Denison Napa                                   | Oil & Filter                     | 28.20     |
| Des Moines Stamp Mfg Co                        | Signature Stamp                  | 214.15    |
| DMF Bait Company                               | Exhibit Maint                    | 63.75     |
| Dunlap Reporter                                | Sample Ballot - IWCC Election    | 123.20    |
| Ed M Feld Equipment Company, Inc               | Fire Alarm Inspection            | 280.00    |
| Electronic Engineering Co                      | Pager Service                    | 47.85     |
| Erlbacher Bros Inc                             | Hauling                          | 5,612.32  |
| Ettleman's Oil Co                              | Fuel                             | 2,056.27  |
| Eventide Lutheran Home                         | Nursing Facility Charges         | 19,352.42 |
| Executive Technologies                         | Copier Contracts                 | 328.99    |
| Farm Service Co-Op                             | Chemicals                        | 496.00    |
| Farmers Coop Elevator Co                       | Fuel                             | 578.13    |
| Farmers Mutual Coop Telephone Co               | Telephone                        | 112.01    |
| Fink, Travis                                   | Reimbursement                    | 21.00     |
| First National Bank of Omaha                   | Supplies/Postage                 | 1,284.94  |
| Frehse Mfg Inc                                 | Box for TV                       | 306.55    |
| Frontier                                       | Internet Service                 | 73.98     |
| Garrett Land & Cattle                          | Damages                          | 4,171.25  |
| Gingerich Structures Llc                       | Bldg - Final Payment             | 1,630.00  |
| Granzen Sr, John Christopher                   | Repair/Labor                     | 95.00     |
| Gus Construction Co Inc                        | Twin Box Construction            | 9,514.26  |
| Hallett Materials                              | Ice Contol Sand                  | 2,259.21  |
| Hamilton Co TN Sheriff                         | Service                          | 42.00     |
| Hansen, Lloyd                                  | DHS Rent                         | 700.00    |
| Hanson Directory Service Inc                   | Advertising                      | 5.00      |
| Hawkeye Truck Equipment                        | Safety Supplies                  | 1,015.02  |
| HC Pro   | Membership                       | 420.00    |
| Henry M Adkins & Sons Inc                      | Annual Firmware/Software License | 7,790.00  |
| Hoffman Agency                                 | E911 Premium                     | 868.00    |
| Home Care Medical-Carroll                      | Reimbursable Supplies            | 31.44     |
| Housby Mack Inc                                | Parts                            | 3,790.72  |
| Hy-Vee   | Supplies                         | 120.98    |
| Inland Truck Parts Co                          | Parts                            | 2,242.26  |
| Iowa County Attorneys Association              | Fall Conference                  | 325.00    |
| Iowa Secretary of State                        | Notary Renewal                   | 30.00     |
| ISU Extension/Crawford Co                      | Pesticide Training               | 105.00    |
| Joe's Welding                                  | Repairs                          | 30.00     |
| John Deere Financial                           | Parts                            | 510.72    |
| Kasperbauer Cleaners, Inc                      | Custodial Service                | 92.23     |
| Knudsen, Martin Marc                           | Damages                          | 2,480.00  |
| Krohnke Construction Inc                       | Equip Rental                     | 566.00    |
| La Prensa                                      | Advertisement                    | 66.00     |
| Lawson Products Inc                            | Shop Supplies                    | 418.48    |
| Manilla Times Llc                              | Board Proceedings/Notices        | 285.56    |
| Martin Marietta Materials                      | Roadstone                        | 18,204.48 |
| Matheson Tri-Gas Inc                           | Welding Supplies                 | 928.36    |
| McKesson Medical Surgical                      | Medical Supplies                 | 39.55     |
| Metro Waste Authority                          | Service Fee                      | 3,932.08  |
| Midamerican Energy                             | Utilities                        | 1,385.75  |
| Monona County Sheriff                          | Service                          | 77.96     |
| National Association for Home Care             | Membership Dues                  | 1,800.00  |
| New Cooperative Inc                            | Fuel                             | 9,153.18  |
| Observer, The                                  | Board Proceedings/Notices        | 269.28    |
| Office Depot                                   | Office Supplies                  | 51.49     |
| Office Elements                                | Office Supplies                  | 39.62     |
| Office Stop, The                               | Office Supplies                  | 13.92     |
| O'Halloran International                       | Parts                            | 409.87    |
| O'Keefe Elevator Company Inc                   | Elevator Maint                   | 685.93    |
| Optum Hospice Pharmacy Services                | Hospice Meds/Med Therapy Mgmt    | 1,379.07  |
| O'Reilly Automotive Inc                        | Auto Supplies                    | 124.32    |
| Outhouse Door Company                          | Door Repairs                     | 250.00    |
| Pediatric Dentistry                            | Dental Care                      | 218.00    |
| Postmaster                                     | PO Box Rental                    | 104.00    |
| PPP Design                                     | Quarterly Hosting                | 70.70     |
| Quality Truck Service Llc                      | Oil Change/Tire Repair           | 64.45     |
| R & J Lincoln Way Farm                         | Parking Lot Rent                 | 125.00    |
| R & R Septic Services Llc                      | Portable RR                      | 110.00    |
| Reedsburg Hardware Co                          | Materials                        | 6,688.30  |
| Rogers Pest Control Llc                        | Pest Control                     | 105.00    |
| Salvo, Deren, Schenck, Swain & Argotsinger, Pc | Services                         | 120.00    |
| Schaller Telephone Co                          | Telephone                        | 34.71     |
| Shelby County Sheriff                          | Service                          | 31.09     |
| Sign-Up Ltd                                    | E911 Resident Signs              | 22.26     |
| Star Energy                                    | Fuel                             | 8,144.90  |
| Stone Office Products                          | Desk Keyboard Drawer             | 99.98     |
| Stratus Audio, Inc                             | Phone Interpreter Service        | 507.21    |
| Sundquist Engineering Pc                       | Design & Survey                  | 342.00    |
| Tehema Co Ca Sheriff                           | Service                          | 40.00     |
| Temporary Aid Program                          | Monthly Allocation               | 40.00     |
| Topko Home Health Equipment                    | Reimbursable Supplies            | 590.00    |
| Unitypoint Clinic                              | Testing                          | 42.00     |
| V & H Tire Co Inc                              | Tires & Repairs                  | 3,089.15  |
| Verizon Wireless                               | Calling Card/Car Computer        | 640.44    |
| Wellmark BC/BS of SD                           | Claims Paid                      | 18,158.79 |
| Western Iowa Networks                          | Telephone                        | 712.00    |

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| Western Iowa Power Coop                       | Sec Lights/Electrical Service | 1,991.54   |
| WIN   | Shared Internet               | 1,200.00   |
| Windstream                                    | Telephone                     | 670.42     |
| Woodward Youth Corporation                    | Shelter                       | 2,239.20   |
| Fund Totals                                   |                               |            |
| 0001 General Basic                            |                               | 48,411.04  |
| 0002 General Supplemental                     |                               | 7,913.20   |
| 0011 Rural Basic                              |                               | 637.85     |
| 0020 Secondary Road                           |                               | 95,973.53  |
| 0029 Cabin Fund - Special Rev                 |                               | 142.65     |
| 0037 Tower Maintenance                        |                               | 151.23     |
| 1524 Capital Projects - Comm Center Refurbish |                               | 230.00     |
| 4010 E911                                     |                               | 2,351.28   |
| 7900 Sanitary Disposal - Landfill             |                               | 17,453.50  |
| 8500 Self-Insurance Internal Serv Fnd         |                               | 18,158.79  |
|   |                               | 191,423.07 |