

January 2, 2019

The Board of Supervisors conducted the required 2018 year-end cash count at 8:00 o'clock A.M. as follows. Members present were: Cecil Blum, Eric Skoog, Kyle Schultz, Dave Muhlbauer and Jeri Vogt:

Auditor Dept.	-0-	Conservation Dept.	\$150.00
Treasurer's – Auto Dept.	\$100.00	Home Health Dept.	\$51.00
Treasurer's – Driver's License	\$100.00	Mental Health Dept.	-0-
Treasurer's – Tax Dept.	\$110,500.50	General Relief Dept.	-0-
County Attorney Dept.	-0-	Veteran's Affairs	-0-
Co. Sheriff Dept.	-0-	Co. Engineer's Dept.	-0-
Recorder's Dept.	\$1,386.00	Landfill Dept.	-0-
Assessor, E911 & Zoning	-0-		

The meeting was called to order at 8:30 o'clock A.M. by Terri Martens, County Auditor. Board members present were Cecil Blum, Dave Muhlbauer, Kyle Schultz, Eric Skoog, and Jeri Vogt.

Terri Martens, County Auditor completed the swearing in of the new county officers, including Kyle Schulz, Eric Skoog and Jeri Vogt as County Supervisors, Sheri Neddermeyer as County Treasurer, Denise Meeves as County Recorder, and Roger Sailer as County Attorney.

A motion was made by Blum and seconded by Vogt to nominate Kyle Schultz as Chairman for 2019. Nominations ceased. Motion carried unanimously. Schultz took over as Chair of the meeting. A motion was made by Skoog and seconded by Muhlbauer to nominate Cecil Blum as Vice-Chairman for 2019. Nominations ceased. Motion carried unanimously.

A motion was made by Muhlbauer and seconded by Blum to adopt the following resolution:

**RESOLUTION 2019-1
RESOLUTION APPOINTING OFFICIAL NEWSPAPERS OF
CRAWFORD COUNTY, IOWA FOR 2018**

WHERE AS, The Manilla Times, The Observer and the Denison Bulletin/Review have filed applications to be appointed official newspapers of Crawford County, Iowa, and

WHERE AS, the law requires that three (3) official newspapers be appointed in the County.

THEREFORE, BE IT AND IT HEREBY RESOLVED that The Observer, The Manilla Times, and the Denison Bulletin/Review be designated as the Official Newspapers of Crawford County, Iowa, for the year 2019.

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Muhlbauer and seconded by Skoog to approve the following Board Committee Appointments for 2018:

BOARD COMMITTEE APPOINTMENTS FOR 2019

COMMITTEE	APPOINTMENTS
BARGAINING UNIT NEGOTIATION REPRESENTATIVES	SCHULTZ & BLUM
BOARD OF HEALTH	VOGT & MUHLBAUER (ALTERNATE)
CENTRAL IOWA DETENTION CENTER	BLUM
CONSERVATION BOARD LIAISON	BLUM
COUNTY FARM	CHAIRMAN & MUHLBAUER
COUNTY SHED	CHAIRMAN & MARTENS
COURTHOUSE & ANNEX	CHAIRMAN & MARTENS
CHAMBER & DEVELOPMENT COUNCIL OF CRAWFORD CO (CDC)	MUHLBAUER & SCHULTZ(ALTERNATE)
CRAWFORD CO. EARLY CHILDHOOD 28E GOV. BOARD	MUHLBAUER & SKOOG
E-911 BOARD	SCHULTZ
ELDERBRIDGE AGENCY ON AGING	BLUM
EARLY CHILDHOOD IOWA – BUENA VISTA, CRAWFORD & SAC	MUHLBAUER
COMM.- CRAWFORD CO. ADVISORY COMM.	
DCAT BOARD	MUHLBAUER
FAIR BOARD REPRESENTATIVE	SCHULTZ
HAZARDOUS MATERIALS – LEPC (RIGHT TO KNOW)	VOGT
HIPPA COMMITTEE	CHAIRMAN & MARTENS
HUNGRY CANYONS & LOESS HILLES AUTHORITY CONSERVATION ALLIANCE	
INSURANCE	BLUM
SOLID WASTE AGENCY	MUHLBAUER, BLUM & MARTENS
MENTAL HEALTH ADVISORY BOARD	SCHULTZ
REGION XII COUNCIL OF GOVERNMENTS	BLUM
REPRESENTATIVE ON SAFETY COMMITTEE	SKOOG
REGION 8 IOWA WORKFORCE DEVELOPMENT	SCHULTZ
THIRD JUDICIAL DISTRICT DEPT. OF CORRECTIONAL SERVICES	SKOOG
WEST CENTRAL COMMUNITY ACTION	SKOOG
WESCO	VOGT
PLAINS AREA MENTAL HEALTH	SKOOG
YOUTH EMERGENCY SERVICES (YES)	VOGT
	SCHULTZ

Motion carried unanimously.

A motion was made by Blum seconded by Muhlbauer to adopt the following resolution:

RESOLUTION 2019-2

WHERE AS, it is necessary for the County Auditor to pay certain claims prior to audit by the Board of Supervisors.

THEREFORE IT IS HEREBY RESOLVED by the Board of Supervisors of Crawford County, Iowa, that the County Auditor be authorized to issue warrants prior to audit by the Board of Supervisors for the following purposes:

1. For salaries and payroll if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.
2. For withholding taxes, FOAB, Medicare, IPERS, union dues, credit union, garnishments, tax deferred compensation, direct deposits, and insurance (Life, Health, Dental, Cancer and Unemployment).

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Skoog and seconded by Muhlbauer to adopt the following resolution:

**RESOLUTION 2019-3
RESOLUTION NAMING DEPOSITORIES**

BE IT RESOLVED, that the Crawford County Board of Supervisors of Crawford County located in Crawford County, Iowa, approves the following list of financial institutions to be depositories of the Crawford County Treasurer. The Crawford County Treasurer is hereby authorized to deposit the Crawford County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Name of Depository	Location of Home Office	Charter Location	Maximum Balance
Wells Fargo, Bank Iowa, N.A.	Denison, IA	Des Moines, IA	\$10,000,000.00
Crawford County Trust & Savings Bank	Denison, IA	Denison, IA	\$10,000,000.00
Westside State Savings Bank	Westside, IA	Westside, IA	\$ 5,000,000.00
Bank Iowa	Denison, IA	Denison, IA	\$18,000,000.00
United Bank of Iowa	Denison, IA	Denison, IA	\$10,000,000.00
Defiance State Bank	Dow City, IA	Defiance, IA	\$ 25,000.00
IPAIT (Iowa Public Agency Investment Trust)	West Des Moines, IA		\$ 250,000.00

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Blum and seconded by Muhlbauer to designate Kyle Schultz, Chairman, as the signatory for Region XII Council of Governments for the ensuing year. Motion carried unanimously.

A motion was made by Skoog, seconded by Muhlbauer to approve the signature authorization for Alternate Signators for the CDBG Grant. Motion carried unanimously.

A motion was made by Skoog and seconded by Blum to adopt the following resolution:

**RESOLUTION 2019-4
RESOLUTION REGARDING THE NECESSITY FOR ECONOMIC EFFORTS AND APPROVING PROMOTION OF SUCH EFFORTS**

IT IS HEREBY RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY, IOWA, THAT:

1. The state of Iowa generally and Crawford County, Iowa, in particular have in the past several years experienced adverse economic effects, including the loss of small businesses and erosion of tax base.
2. The economy of Crawford County is not sufficiently diversified to provide a stable economic base but is in large part dependent on agriculture and agribusiness
3. The current economic problems in the small business industries have reached sufficiently serious proportions that the general welfare of the citizens of the County is threatened thereby.
4. It is therefore in the best interest of the citizens of Crawford County, Iowa to take steps reasonably calculated to lead to diversified economic development in Crawford County, Iowa.
5. Crawford County does not have sufficient resources to hire a Director of Economic Development as a County employee and lacks sufficient resources to effectively operate an economic development program on its own.
6. Other cities and counties in Iowa are engaging in economic development efforts.
7. Therefore, Crawford County, Iowa finds that it is in the best interests of its citizens to cooperate with the cities in Crawford County, Iowa, and the Chamber & Development Council of Crawford County, a non-profit corporation, in order to promote diversified economic development in Crawford County, Iowa

8. **THEREFORE, BE IT RESOLVED** that Crawford County, Iowa, has and will continue to support in efforts to enhance economic development by its financial contribution to Region XII Council Governments, CDC and other efforts as such arise throughout the year.

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Vogt and seconded by Schultz to adopt the following resolution:

**RESOLUTION 2019-5
RESOLUTION AUTHORIZING COUNTY ENGINEER TO EXECUTE CERTIFICATES FOR FARM-TO-MARKET
PROJECTS FOR
CRAWFORD COUNTY, IOWA**

BE IT RESOLVED by the Board of Supervisors of Crawford County, Iowa, that Paul J. Assman, the County Engineer of Crawford County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Blum and seconded by Skoog to approve the following resolution:

**RESOLUTION # 2019-6
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Blum, seconded by Skoog to appoint the following to the Commission to Assess Damages for 2019.

COMMISSION TO ASSESS DAMAGES FOR CRAWFORD COUNTY

COMMITTEE

**2019
APPOINTMENTS**

FARMERS:

1	WEED, RANDY	204 BIRCH AVE CHARTER OAK 51439
2	RIESELNAN, STEVEN	2475 350TH ST VAIL 51465
3	SCHECHINGER, MELVIN	2941 320TH ST MANILLA 51454
4	SWENSEN, DWAIN	1231 290TH ST KIRON 51448
5	VARY, STEVE	1914 Q AVE DOW CITY 51528
6	ARGOTSINGER, DEAN	2709 K AVE DENISON 51442
7		
8		

REALTORS:

1	KERKHOFF, KEITH F.	3390 - 380TH ST, MANILLA, 51454
2	PAULEY, TOM	2403 12th Ave S, DENISON 51442
3	PREUL, BERNEIL	2538 S MAIN LOOP BOX 573 DENISON 51442
4	SCHECHINGER, RITA	3326 T AVE MANILLA 51454
5	THAMS, ALLEN	2206 HILL ST DENISON 51442
6	WALSH, JOHN	3546 L AVE VAIL, 51465
7		

CITY PROPERTY OWNERS:

1	WADERICH, DENNY	209 S HOWARD ST, DOW CITY 51528
2	CAMPBELL, JOHN	1006 SETTLERS LANE DENISON 51442
3	KENNEDY, KAREN	408 Hickory St., Schleswig, 51461
4	KOCH, VERLIN	522 4TH ST BOX 126 WESTSIDE 51467
5	MUNSON, LYLE "BUTCH"	2317 FRONTIER RD DENISON 51442
6	KAUFMANN, LEONARD	292 8th Ave., Box 430, Manilla 51454
7	STALEY, ALLEN	662 S 5th St. , Charter Oak 51439
8	GRUHN, NYLE	3326 X Avenue, Manilla 51454

KNOWLEDGE BY OCCUPATION:	1 HOFFMAN, CLARENCE	616 Parkview Dr., Denison 51442
	2 SCHULTZ, TODD	1474 180TH SCHLESWIG 51461
	3 STOELK, WESLEY W	BOX 13 WESTSIDE 51467
	4 RASMUSSEN, JAMES	579 8th St., Manilla, IA 51454
	5 PAULEY, ERVIN SR.	2515 12th Avenue South, Denison, IA 51442
	6 PETERSEN, CARLTON	209 Valley View Dr, Schleswig, IA 51461
	7 HIGHT, LEROY	1220 Hwy 59, Schleswig 51461
	8 FRAZIER, LYLE	215 N 7th St., Denison 51442

Motion was carried unanimously.

A motion was made by Muhlbauer and seconded by Vogt to reappoint Duane Zenk as Zoning Administrator for the period of January 1, 2019 through December 31, 2019. Motion carried unanimously.

A motion was made by Blum and seconded by Vogt to appoint Kyle Schultz as the board of Supervisors representative to the E-911 Board with Dave Muhlbauer as the alternate for calendar year 2019.

Motion was carried unanimously.

A motion was made by Muhlbauer and seconded by Skoog to appoint Rita Schechinger to the Zoning Commission for the term ending on December 31, 2022.

Motion was carried unanimously.

A motion was made by Skoog and seconded by Vogt to appoint Douglass Soseman and Marcy Larson to the Board of Health for a 3 year term ending December 31, 2021.

Motion was carried unanimously.

A motion was made by Blum and seconded by Muhlbauer to appoint Rachel Desy and Loren Schultz to the Region XII COG Policy Council for a 1 year term ending December 31, 2019.

Motion was carried unanimously.

A motion was made by Muhlbauer and seconded by Skoog to appoint Duane Zenk to the Law Enforcement Board of Operations for a 1 year term ending December 31, 2019.

Motion was carried unanimously.

A motion was made Vogt, seconded by Muhlbauer to appoint Diane Boettger to the Board of Adjustment for a 5 year term to end on December 31, 2023.

Motion was carried unanimously.

A motion was made by Skoog, seconded Vogt to appoint Christy Rickers and Penny Kinney to the Historical Preservation Commission for a 3 year term ending December 31, 2021.

Motion was carried unanimously.

A motion was made by Blum, seconded by Vogt to approve the following Holidays for 2019:

<u>CRAWFORD COUNTY</u>		
<u>2019 HOLIDAYS</u>		
January 1, 2019	Tuesday	New Year's Day
January 21, 2019	Monday	Martin Luther King Jr. Day
February 18, 2019	Monday	President's Day
May 27, 2019	Monday	Memorial Day Observance
July 4, 2019	Thursday	Independence Day
September 2, 2019	Monday	Labor Day
November 11, 2019	Monday	Veteran's Day
November 28 & 29, 2018	Thursday & Friday	Thanksgiving & Day After
December 24, 2019	Tuesday Afternoon	Christmas Eve
December 25, 2019	Wednesday	Christmas Day
January 1, 2020	Tuesday	New Year Day 2020

Motion was passed unanimously.

A motion was made by Blum and seconded by Vogt to approve the following meeting dates for 2019:

**CRAWFORD COUNTY BOARD OF SUPERVISORS
MEETING DATES FOR 2019**

January	Wednesday, January 2 nd – End of Calendar Year Cash Count Tuesday, January 8 th , 15 th , 22 nd , 29 th
February	Tuesday, February 5 th , 12 th , 19 th , 26 th
March	Tuesday, March 5 th , 12 th , 19 th , 26 th
April	Tuesday, April 2 nd , 9 th , 16 th , 23 rd , 30 th
May	Tuesday, May 7 th , 14 th , 21 st , 28 th
June	Tuesday, June 4 th , 11 th , 18 th , 25 th
July	Monday, July 1 st – End of Fiscal Year Cash Count Tuesday, July 9 th , 16 th , 23 rd , 30 th
August	Tuesday, August 6 th , 13 th , 20 th , 27 th
September	Tuesday, September 3 rd , 10 th , 17 th , 24 th
October	Tuesday, October 1 st , 8 th , 15 th , 22 nd , 29 th
November	Tuesday, November 5 th , 12 th , 19 th , 26 th
December	Tuesday, December 3 rd , 10 th , 17 th , 24 th , 31 st
January	Thursday, January 2, 2020 – End of Calendar Year Cash Count

Motion was passed unanimously.

A motion was made by Skoog, seconded by Vogt to appoint Ron Kenkel as Union Township Trustee.

Motion was passed unanimously.

A motion was made by Blum, seconded by Muhlbauer to approve the following resolution:

RESOLUTION NO. 2019-7

A Resolution of the County Board of Supervisors of Crawford County, Iowa,

Approving the Appointment of Deputies and Assistants to the Office of the Crawford County Treasurer

WHEREAS, Crawford County Treasurer Sheri Neddermeyer, pursuant to Iowa Code Section 331.553(1) and 331.903, is afforded under Iowa Law the authority to appoint one or more deputies, assistants, or clerks for whose acts she is responsible, and;

WHEREAS, pursuant to Iowa Code Section 331.903(1), any such appointments are subject to approval of the Board of Supervisors, and;

WHEREAS, Crawford County Treasurer Sheri Neddermeyer has communicated to the Board of Supervisors the names, positions, and proposed salary rates of several individuals who she desires to so appoint, and,

WHEREAS, the Board has determined it would be in the best interest of Crawford County and the Crawford County Treasurer's Office to approve such appointments;

NOW, THEREFORE, be it resolved that the following appointments in the Office of the Crawford County Treasurer ARE HEREBY APPROVED:

1. Linda Thede is appointed to the office of First Deputy at a yearly salary of 80 percent of that of the County Treasurer.
2. Lisa Gallagher is appointed to the office of Second Deputy at a yearly salary of 80 percent of that of the County Treasurer.
3. Barbara J. Ruser is appointed to the office of Second Deputy at the yearly salary of 67 percent of that of the County Treasurer.
4. Ami Kesterson-Ladwig is appointed to the office of Second Deputy at the yearly salary of 63 percent of that of the County Treasurer.
5. Elizabeth Morales-Garcia is appointed to the office of Second Deputy at the yearly salary of 58 percent of that of the County Treasurer.
6. Crystal Price is appointed to the office of Second Deputy at the yearly salary of 51.45 percent of that of the County Treasurer.

Voting Aye: Blum, Muhlbaer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

A motion was made by Muhlbauer, seconded by Vogt to approve the following resolution:

RESOLUTION NO. 2019-8

A Resolution of the County Board of Supervisors of Crawford County, Iowa,

Approving the Appointment of Deputies and Assistants to the Office of the Crawford County Recorder

WHEREAS, Crawford County Recorder, Denise Meeves, pursuant to Iowa Code Section 331.553(1) and 331.903, is afforded under Iowa Law the authority to appoint one or more deputies, assistants, or clerks for whose acts she is responsible, and;

WHEREAS, pursuant to Iowa Code Section 331.903(1), any such appointments are subject to approval of the Board of Supervisors, and;

WHEREAS, Crawford County Recorder, Denise Meeves, has communicated to the Board of Supervisors the names, positions, and proposed salary rates of several individuals who she desires to so appoint, and,

WHEREAS, the Board has determined it would be in the best interest of Crawford County and the Crawford County Recorder's Office to approve such appointments;

NOW, THEREFORE, be it resolved that the following appointments in the Office of the Crawford County Recorder ARE HEREBY APPROVED:

1. Sara Meseck is appointed to the office of First Deputy at a yearly salary of 72 percent of that of the County Recorder.

2. Kayla Pedersen-Morgan is appointed to the office of Second Deputy at a yearly salary of 62 percent of that of the County Recorder.

Voting Aye: Blum, Muhlbaer, Schultz, Skoog and Vogt. Voting Nay: None. Motion passed.

On motion, duly seconded, the Board adjourned at 10:34 o'clock A.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

County Auditor

Chairman