

January 7, 2020

The meeting was called to order at 9:00 o'clock A.M. by Terri Martens, County Auditor. Board members present were Cecil Blum, Dave Muhlbauer, Kyle Schultz, Eric Skoog, and Jeri Vogt.

A motion was made by Schultz, seconded by Vogt to nominate Cecil Blum as Chairman and Dave Muhlbauer as Vice Chairman for 2020. Nominations ceased. Motion carried unanimously. Blum took over as Chair of the meeting.

Minutes from the previous meeting were read and approved.

A motion was made by Skoog, seconded by Muhlbauer to approve the assurances relating to Real Property Acquisition for USDA – NRCS Emergency Watershed Protection Program projects.

Motion passed unanimously.

A motion was made by Skoog, seconded by Vogt to approve the following resolution:

RESOLUTION 2020-1

**RESOLUTION APPOINTING OFFICIAL NEWSPAPERS OF
CRAWFORD COUNTY, IOWA FOR 2020**

WHERE AS, The Manilla Times, The Observer and the Denison Bulletin/Review have filed applications to be appointed official newspapers of Crawford County, Iowa, and

WHERE AS, the law requires that three (3) official newspapers be appointed in the County.

THEREFORE, BE IT AND IT HEREBY RESOLVED that The Observer, The Manilla Times, and the Denison Bulletin/Review be designated as the Official Newspapers of Crawford County, Iowa, for the year 2020.

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Schultz, seconded by Skoog to approve the following Board Committee Appointments for 2020:

BOARD COMMITTEE APPOINTMENTS FOR 2020

| COMMITTEE | APPOINTMENTS |
|--|---------------------------------|
| BARGAINING UNIT NEGOTIATION REPRESENTATIVES | BLUM & MUHLBAUER |
| BOARD OF HEALTH | VOGT & MUHLBAUER (Alternate) |
| CENTRAL IOWA DETENTION CENTER | BLUM |
| CONSERVATION BOARD LIAISON | BLUM |
| COUNTY FARM | SCHULTZ & MUHLBAUER |
| COURTHOUSE & ANNEX | CHAIRMAN & MARTENS |
| CHAMBER & DEVELOPMENT COUNCIL OF CRAWFORD CO (CDC) | MUHLBAUER & SCHULTZ (ALTERNATE) |
| CRAWFORD CO. EARLY CHILDHOOD 28E GOV. BOARD | MUHLBAUER & SKOOG |
| E-911 BOARD | SCHULTZ |
| ELDERBRIDGE AGENCY ON AGING | BLUM |
| EARLY CHILDHOOD IOWA – BUENA VISTA, CRAWFORD & SAC COMM.- CRAWFORD CO. ADVISORY COMM. | MUHLBAUER |
| EMA BOARD | SKOOG |
| DCAT BOARD | MUHLBAUER |
| FAIR BOARD REPRESENTATIVE | SCHULTZ |
| HIPPA COMMITTEE | CHAIRMAN & MARTENS |
| HUNGRY CANYONS & LOESS HILLS AUTHORITY CONSERVATION ALLIANCE | BLUM |
| INSURANCE | MUHLBAUER, BLUM & MARTENS |
| SOLID WASTE AGENCY | SCHULTZ |
| MENTAL HEALTH ADVISORY BOARD | BLUM |
| REGION XII COUNCIL OF GOVERNMENTS | SKOOG |
| REPRESENTATIVE ON SAFETY & WELLNESS COMMITTEE | SCHULTZ |
| REGION 8 IOWA WORKFORCE DEVELOPMENT | SKOOG |
| THIRD JUDICIAL DISTRICT DEPT. OF CORRECTIONAL SERVICES | SKOOG |
| WEST CENTRAL COMMUNITY ACTION | VOGT |
| WESCO | SKOOG |
| PLAINS AREA MENTAL HEALTH | VOGT |
| YOUTH EMERGENCY SERVICES (YES) | SCHULTZ |

Motion passed unanimously.

A motion was made by Muhlbauer, seconded by Vogt to approve the following resolution:

RESOLUTION 2020-2

WHERE AS, it is necessary for the County Auditor to pay certain claims prior to audit by the Board of Supervisors.

THEREFORE IT IS HEREBY RESOLVED by the Board of Supervisors of Crawford County, Iowa, that the County Auditor be authorized to issue warrants prior to audit by the Board of Supervisors for the following purposes:

1. For salaries and payroll if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.
2. For withholding taxes, FOAB, Medicare, IPERS, union dues, credit union, garnishments, tax deferred compensation, direct deposits, and insurance (Life, Health, Dental, Cancer and Unemployment).

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Schultz, seconded by Skoog to approve the following resolution:

RESOLUTION 2020-3

RESOLUTION NAMING DEPOSITORIES

BE IT RESOLVED, that the Crawford County Board of Supervisors of Crawford County located in Crawford County, Iowa, approves the following list of financial institutions to be depositories of the Crawford County Treasurer. The Crawford County Treasurer is hereby authorized to deposit the Crawford County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

| Name of Depository | Location of Home Office | Charter Location | Maximum Balance |
|---|--------------------------------|-------------------------|------------------------|
| Wells Fargo, Bank Iowa, N.A. | Denison, IA | Des Moines, IA | \$10,000,000.00 |
| Crawford County Trust & Savings Bank | Denison, IA | Denison, IA | \$10,000,000.00 |
| Westside State Savings Bank | Westside, IA | Westside, IA | \$ 5,000,000.00 |
| Bank Iowa | Denison, IA | Denison, IA | \$18,000,000.00 |
| United Bank of Iowa | Denison, IA | Denison, IA | \$10,000,000.00 |
| Defiance State Bank | Dow City, IA | Defiance, IA | \$ 25,000.00 |
| IPAIT (Iowa Public Agency Investment Trust) | West Des Moines, IA | | \$ 5,000,000.00 |

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt.

A motion was made by Muhlbauer, seconded by Skoog to designate Cecil Blum, Chairman, as the signatory for Region XII Council of governments for the ensuing year.

Motion was passed unanimously.

A motion was made Schultz, seconded by Vogt to approve the following resolution:

RESOLUTION 2020-4

RESOLUTION REGARDING THE NECESSITY FOR ECONOMIC EFFORTS AND APPROVING PROMOTION OF SUCH EFFORTS

IT IS HEREBY RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY, IOWA, THAT:

1. The state of Iowa generally and Crawford County, Iowa, in particular have in the past several years experienced adverse economic effects, including the loss of small businesses and erosion of tax base.
2. The economy of Crawford County is not sufficiently diversified to provide a stable economic base but is in large part dependent on agriculture and agribusiness

3. The current economic problems in the small business industries have reached sufficiently serious proportions that the general welfare of the citizens of the County is threatened thereby.
4. It is therefore in the best interest of the citizens of Crawford County, Iowa to take steps reasonably calculated to lead to diversified economic development in Crawford County, Iowa.
5. Crawford County does not have sufficient resources to hire a Director of Economic Development as a County employee and lacks sufficient resources to effectively operate an economic development program on its own.
6. Other cities and counties in Iowa are engaging in economic development efforts.
7. Therefore, Crawford County, Iowa finds that it is in the best interests of its citizens to cooperate with the cities in Crawford County, Iowa, and the Chamber & Development Council of Crawford County, a non-profit corporation, in order to promote diversified economic development in Crawford County, Iowa.

THEREFORE, BE IT RESOLVED that Crawford County, Iowa, has and will continue to support in efforts to enhance economic development by its financial contribution to Region XII Council Governments, CDC and other efforts as such arise throughout the year.

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Muhlbauer, seconded by Schultz to approve the following resolution:

**RESOLUTION 2020-5
RESOLUTION AUTHORIZING COUNTY ENGINEER TO EXECUTE CERTIFICATES FOR FARM-TO-MARKET
PROJECTS FOR
CRAWFORD COUNTY, IOWA**

BE IT RESOLVED by the Board of Supervisors of Crawford County, Iowa, that Paul J. Assman, the County Engineer of Crawford County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Schultz, seconded by Muhlbauer to approve the following resolution:

**RESOLUTION # 2020-6
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Voting Aye: Blum, Muhlbauer, Schultz, Skoog, and Vogt. Motion passed unanimously.

A motion was made by Schultz, seconded by Vogt to appoint the following the Commission to Assess Damages for 2020.

COMMISSION TO ASSESS DAMAGES FOR CRAWFORD COUNTY

COMMITTEE

**2020
APPOINTMENTS**

FARMERS:

- | | | |
|---|-------------------|---------------------------------|
| 1 | WEED, RANDY | 204 BIRCH AVE CHARTER OAK 51439 |
| 2 | RIESELNAN, STEVEN | 2475 350TH ST VAIL 51465 |
| 3 | SWENSEN, DWAIN | 1231 290TH ST KIRON 51448 |
| 4 | VARY, STEVE | 1914 Q AVE DOW CITY 51528 |
| 5 | ARGOTSINGER, DEAN | 2709 K AVE DENISON 51442 |
| 6 | | |
| 7 | | |

8

REALTORS:

| | | |
|---|--------------------|--|
| 1 | KERKHOFF, KEITH F. | 3390 - 380TH ST, MANILLA, 51454 |
| 2 | PAULEY, TOM | 2403 12th Ave S, DENISON 51442 |
| 3 | PREUL, BERNEIL | 2538 S MAIN LOOP BOX 573 DENISON 51442 |
| 4 | SCHECHINGER, RITA | 3326 T AVE MANILLA 51454 |
| 5 | WALSH, JOHN | 3546 L AVE VAIL, 51465 |
| 6 | | |
| 7 | | |

CITY PROPERTY OWNERS:

| | | |
|---|----------------------|--------------------------------------|
| 1 | WADRICH, DENNY | 209 S HOWARD ST DOW CITY 51528 |
| 2 | CAMPBELL, JOHN | 1006 SETTLERS LANE DENISON 51442 |
| 3 | KENNEDY, KAREN | 408 Hickory St., Schleswig, 51461 |
| 4 | KOCH, VERLIN | 522 4TH ST BOX 126 WESTSIDE 51467 |
| 5 | MUNSON, LYLE "BUTCH" | 2317 FRONTIER RD DENISON 51442 |
| 6 | KAUFMANN, LEONARD | 292 8th Ave., Box 430, Manilla 51454 |
| 7 | STALEY, ALLEN | 662 S 5th St. , Charter Oak 51439 |
| 8 | GRUHN, NYLE | 3326 X Avenue, Manilla 51454 |

KNOWLEDGE BY OCCUPATION:

| | | |
|---|-------------------|---|
| 1 | HOFFMAN, CLARENCE | 616 Parkview Dr., Denison 51442 |
| 2 | SCHULTZ, TODD | 1474 180TH SCHLESWIG 51461 |
| 3 | STOELK, WESLEY W | BOX 13 WESTSIDE 51467 |
| 4 | RASMUSSEN, JAMES | 579 8th St., Manilla, IA 51454 |
| 5 | PAULEY, ERVIN SR. | 2515 12th Avenue South, Denison, IA 51442 |
| 6 | PETERSEN, CARLTON | 209 Valley View Dr, Schleswig, IA 51461 |
| 7 | HIGHT, LEROY | 1220 Hwy 59, Schleswig 51461 |
| 8 | FRAZIER, LYLE | 215 N 7th St., Denison 51442 |

Motion passed unanimously.

A motion was made by Skoog, seconded by Muhlbauer to reappoint Duane Zenk as Zoning Administrator for the period of January 1 2020 through December 31, 2020.

Motion passed unanimously.

A motion was made by Vogt, seconded by Skoog to appoint Kyle Schultz as the Board of Supervisors representative to the E-911 Board with Dave Muhlbauer as the alternate for calendar year 2020.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Vogt to appoint Wayne Neumann to the Zoning Commission for a term ending December 31, 2023.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Muhlbauer to appoint Doug Gronau to the Board of Adjustment for a term ended December 31, 2023.

Motion was passed unanimously.

A motion was made by Muhlbauer, seconded by Schultz to appoint Rachel Desy and Loren Schultz to the Region XII COG Policy Council for a term ending December 31, 2020.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Muhlbauer to appoint Duane Zenk to the Law Enforcement Board of Operations for a term ending December 31, 2020.

Motion was passed unanimously.

A motion was made by Skoog, seconded by Vogt to appoint Dr. Dennis Crabb as Medical Examiner for term ending December 31, 2021.

Motion was passed unanimously.

A motion was made by Vogt, seconded by Skoog to appoint Dr. John Ingram, Dr. Todd Woolen, and Dr. David Wright as Deputy Medical Examiners for a term ending December 31, 2021.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Vogt to appoint Dan Mundt to the Crawford County Historical Preservation Commission for a term ending December 31, 2022.

Motion was passed unanimously.

A motion was made by Muhlbauer, seconded by Schultz to appoint Monica Walley to the Veteran's Affairs Commission for a 3 year term ended June 30, 2022.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Muhlbauer to approve the Holidays for 2020:

CRAWFORD COUNTY 2020 HOLIDAYS

| | | |
|-----------------------------------|------------------------------|-------------------------------------|
| January 1, 2020 | Wednesday | New Year's Day |
| January 20, 2020 | Monday | Martin Luther King Jr. Day |
| February 17, 2020 | Monday | President's Day |
| May 25, 2020 | Monday | Memorial Day Observance |
| July 3, 2020 | Friday | Independence Day Observance |
| September 7, 2020 | Monday | Labor Day |
| November 11, 2020 | Wednesday | Veteran's Day |
| November 26 & 27, 2020 | Thursday & Friday | Thanksgiving & Day After |
| December 24, 2020 | Thursday Afternoon | Christmas Eve |
| December 25, 2020 | Friday | Christmas Day |
| January 1, 2021 | Friday | New Year's Day 2021 |

Voting Aye: Blum, Muhlbauer, Schultz and Skoog. Voting Nay: Vogt Motion passed.

A motion was made by Vogt, seconded by Muhlbauer to approve the Board Meeting Dates for 2020

CRAWFORD COUNTY BOARD OF SUPERVISORS MEETING DATES FOR 2020

| | |
|-----------|--|
| January | Thursday, January 2 nd – End of Calendar Year Cash Count Tuesday, January 7 th , 14 th , 21 st , 28 th |
| February | Tuesday, February 4 th , 11 th , 18 th , 25 th |
| March | Tuesday, March 3 rd , 10 th , 17 th , 24 th , 31 st |
| April | Tuesday, April 7 th , 14 th , 21 st , 28 th |
| May | Tuesday, May 5 th , 12 th , 19 th , 26 th |
| June | Tuesday, June 2 nd , 9 th , 16 th , 23 rd |
| July | Wednesday, July 1 st – End of Fiscal Year Cash Count Tuesday, July 7 th , 14 th , 21 st , 28 th |
| August | Tuesday, August 4 th , 11 th , 18 th , 25 th |
| September | Tuesday, September 1 st , 8 th , 15 th , 22 nd , 29 th |
| October | Tuesday, October 6 th , 13 th , 20 th , 27 th |
| November | Tuesday, November 3 rd , 10 th , 17 th , 24 th |
| December | Tuesday, December 1 st , 8 th , 15 th , 22 nd , 29 th |
| January | Monday, January 4, 2021 – End of Calendar Year Cash Count |

Voting Aye: Blum, Muhlbauer, Schultz, Skoog and Vogt. Motion passed unanimously.

A motion was made by Schultz, seconded by Vogt to set time & date for a Public Hearing to consider adoption of an ordinance codifying the existing ordinances in Crawford County for January 21, 2020 at 10:00 o'clock A.M. in the Board of Supervisors

Room on the Second Floor of the Courthouse.

Motion passed unanimously.

A motion was made by Schultz, seconded by Skoog to approve the Law Enforcement Center Operation Committee Addendum A.

Motion was passed unanimously.

The Board approved the Sheriff's Quarterly Report for October – December 2019.

The Board approved the Recorder's Quarterly Report for October – December 2019.

A motion was made by Vogt, seconded by Muhlbauer to approve the 19th Amendment Centennial Commemoration Proclamation.

Motion was passed unanimously.

During Citizen's Input the Board met with John Granzen to discuss the Crawford County Firefighters Association going into negotiations with the County regarding tower ownership on Ridge Road.

On motion duly seconded the Board adjourned at 11:10 o'clock A.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

County Auditor

Chairman

January 8, 2020

The Board of Supervisors met at 8:00 o'clock A.M. with Cecil Blum, Chairman presiding. All Members were Present.

The Board met with Department Heads to go over proposed budgets for FY 2020-2021.

The Board broke for lunch at 12:00 o'clock P.M. and returned at 1:00 o'clock P.M. to continue budget meetings.

On motion duly seconded the Board adjourned at 2:30 o'clock P.M.

County Auditor

Chairman

January 9, 2020

The Board of Supervisors met at 8:00 o'clock A.M. with Cecil Blum, Chairman presiding. All Members were Present.

The Board met with Department Heads to go over proposed budgets for FY 2020-2021.

On motion duly seconded the Board adjourned at 11:30 o'clock A.M.

County Auditor

Chairman