

January 2, 2018

The Board of Supervisors conducted the required 2017 year-end cash count at 8:00 o'clock A.M. as follows. Members present were: Blum, Muhlbauer, Schultz, Skoog, and Ulmer:

Auditor Dept.	\$6.60	Conservation Dept.	\$0.00
Treasurer's – Auto Dept.	\$100.00	Home Health Dept.	\$103.42
Treasurer's – Driver's License	\$100.00	Mental Health Dept.	-0-
Treasurer's – Tax Dept.	\$251,612.35	General Relief Dept.	-0-
County Attorney Dept.	-0-	Veteran's Affairs	-0-
Co. Sheriff Dept.	-0-	Co. Engineer's Dept.	-0-
Recorder's Dept.	\$2759.00	Landfill Dept.	-0-
Assessor, E911 & Zoning	-0-		

The meeting was called to order at 8:30 o'clock A.M. by Terri Martens, County Auditor. Board members present were Cecil Blum, Dave Muhlbauer, Kyle Schultz, Eric Skoog, and Steve Ulmer.

A motion was made by Ulmer and seconded by Muhlbauer to nominate Eric Skoog as Chairman for 2018.

Nominations ceased. Motion carried unanimously. Skoog took over as Chair of the meeting. A motion was made by Ulmer and seconded by Muhlbauer to nominate Kyle Schultz as Vice-Chairman for 2018. Nominations ceased. Motion carried unanimously.

Minutes from the previous meeting were read and approved.

A motion was made by Ulmer and seconded by Blum to amend the motion made on December 26, 2017 to make the effective date January 2, 2018 for the \$50.00 per month for one year suspension on Employee Portion of Health Insurance.

Motion carried unanimously.

A motion was made by Blum and seconded by Ulmer to adopt the following resolution:

**RESOLUTION 2018-1
RESOLUTION APPOINTING OFFICIAL NEWSPAPERS OF
CRAWFORD COUNTY, IOWA FOR 2018**

WHERE AS, The Manilla Times, The Observer and the Denison Bulletin/Review have filed applications to be appointed official newspapers of Crawford County, Iowa, and

WHERE AS, the law requires that three (3) official newspapers be appointed in the County.

THEREFORE, BE IT AND IT HEREBY RESOLVED that The Observer, The Manilla Times, and the Denison Bulletin/Review be designated as the Official Newspapers of Crawford County, Iowa, for the year 2018.

Motion carried unanimously.

A motion was made by Ulmer and seconded by Blum to approve the following Board Committee Appointments for 2018:

BOARD COMMITTEE APPOINTMENTS FOR 2018

COMMITTEE	APPOINTMENTS
BARGAINING UNIT NEGOTIATION REPRESENTATIVES	ULMER & BLUM
BOARD OF HEALTH	SCHULTZ & MUHLBAUER (ALTERNATE)
CENTRAL IOWA DETENTION CENTER	BLUM
CONSERVATION BOARD LIAISON	BLUM
COUNTY FARM	ULMER & MUHLBAUER
COUNTY SHED	ALL SUPERVISORS
COURTHOUSE & ANNEX	CHAIRMAN & MARTENS
CHAMBER & DEVELOPMENT COUNCIL OF CRAWFORD CO (CDC)	MUHLBAUER & SCHULTZ(ALTERNATE)
CULTURAL DIVERSITY	MUHLBAUER
CRAWFORD CO. EARLY CHILDHOOD 28E GOV. BOARD	MUHLBAUER & SKOOG
DEPARTMENT OF HUMAN SERVICE AREA ADVISORY BOARD	MUHLBAUER
E-911 BOARD	SCHULTZ
ELDERBRIDGE AGENCY ON AGING	BLUM
EARLY CHILDHOOD IOWA – BUENA VISTA, CRAWFORD & SAC	MUHLBAUER
COMM.- CRAWFORD CO. ADVISORY COMM.	
FAIR BOARD REPRESENTATIVE	SCHULTZ
HAZARDOUS MATERIALS – LEPC (RIGHT TO KNOW)	ULMER
HIPPA COMMITTEE	CHAIRMAN & MARTENS
HUNGRY CANYONS	BLUM
INSURANCE	ULMER, BLUM & MARTENS
SOLID WASTE AGENCY	SCHULTZ
LOESS HILLS AUTHORITY CONSERVATION ALLIANCE	BLUM
MENTAL HEALTH ADVISORY BOARD	BLUM
OVERSEER OF THE POOR & SOCIAL SERVICES	SKOOG
REGION XII COUNCIL OF GOVERNMENTS	SKOOG
REPRESENTATIVE ON SAFETY COMMITTEE	ULMER
REGION 8 IOWA WORKFORCE DEVELOPMENT	SKOOG
SYNERGY CENTER ADVISORY BOARD	BLUM
THIRD JUDICIAL DISTRICT DEPT. OF CORRECTIONAL SERVICES	SKOOG
WEST CENTRAL COMMUNITY ACTION	SKOOG & MUHLBAUER (ALTERNATE)
WESCO	ULMER
PLAINS AREA MENTAL HEALTH	ULMER
YOUTH EMERGENCY SERVICES (YES)	SCHULTZ

Motion carried unanimously.

A motion was made by Schultz seconded by Muhlbauer to adopt the following resolution:

RESOLUTION 2018-2

WHERE AS, it is necessary for the County Auditor to pay certain claims prior to audit by the Board of Supervisors.

THEREFORE IT IS HEREBY RESOLVED by the Board of Supervisors of Crawford County, Iowa, that the County Auditor be authorized to issue warrants prior to audit by the Board of Supervisors for the following purposes:

1. For salaries and payroll if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.
2. For withholding taxes, FOAB, Medicare, IPERS, union dues, credit union, garnishments, tax deferred compensation, direct deposits, and insurance (Life, Health, Dental, Cancer and Unemployment).

Motion carried unanimously.

A motion was made by Ulmer and seconded by Schultz to adopt the following resolution:

**RESOLUTION 2018-3
RESOLUTION NAMING DEPOSITORIES**

BE IT RESOLVED, that the Crawford County Board of Supervisors of Crawford County located in Crawford County, Iowa, approves the following list of financial institutions to be depositories of the Crawford County Treasurer. The Crawford County Treasurer is hereby authorized to deposit the Crawford County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Name of Depository	Location of Home Office	Charter Location	Maximum Balance
Wells Fargo, Bank Iowa, N.A.	Denison, IA	Des Moines, IA	\$10,000,000.00
Crawford County Trust & Savings Bank	Denison, IA	Denison, IA	\$10,000,000.00
Westside State Savings Bank	Westside, IA	Westside, IA	\$ 5,000,000.00
Bank Iowa	Denison, IA	Denison, IA	\$18,000,000.00
United Bank of Iowa	Denison, IA	Denison, IA	\$10,000,000.00
Defiance State Bank	Dow City, IA	Defiance, IA	\$ 25,000.00
IPAIT (Iowa Public Agency Investment Trust)	West Des Moines, IA		\$ 250,000.00

Motion carried unanimously.

A motion was made by Muhlbauer and seconded by Ulmer to designate Eric Skoog, Chairman, as the signatory for Region XII Council of Governments for the ensuing year. Motion carried unanimously.

A motion was made by Skoog and seconded by Schultz to adopt the following resolution:

RESOLUTION 2018-4

RESOLUTION REGARDING THE NECESSITY FOR ECONOMIC EFFORTS AND APPROVING PROMOTION OF SUCH EFFORTS

IT IS HEREBY RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY, IOWA, THAT:

1. The state of Iowa generally and Crawford County, Iowa, in particular have in the past several years experienced adverse economic effects, including the loss of small businesses and erosion of tax base.
2. The economy of Crawford County is not sufficiently diversified to provide a stable economic base but is in large part dependent on agriculture and agribusiness
3. The current economic problems in the small business industries have reached sufficiently serious proportions that the general welfare of the citizens of the County is threatened thereby.
4. It is therefore in the best interest of the citizens of Crawford County, Iowa to take steps reasonably calculated to lead to diversified economic development in Crawford County, Iowa.
5. Crawford County does not have sufficient resources to hire a Director of Economic Development as a County employee and lacks sufficient resources to effectively operate an economic development program on its own.
6. Other cities and counties in Iowa are engaging in economic development efforts.

7. Therefore, Crawford County, Iowa finds that it is in the best interests of its citizens to cooperate with the cities in Crawford County, Iowa, and the Chamber & Development Council of Crawford County, a non-profit corporation, in order to promote diversified economic development in Crawford County, Iowa.

THEREFORE, BE IT RESOLVED that Crawford County, Iowa, has and will continue to support in efforts to enhance economic development by its financial contribution to Region XII Council Governments, CDC and other efforts as such arise throughout the year.

Motion carried unanimously.

A motion was made by Ulmer and seconded by Schultz to adopt the following resolution:

**RESOLUTION 2018-5
RESOLUTION AUTHORIZING COUNTY ENGINEER TO EXECUTE CERTIFICATES FOR FARM-TO-MARKET
PROJECTS FOR
CRAWFORD COUNTY, IOWA**

BE IT RESOLVED by the Board of Supervisors of Crawford County, Iowa, that Paul J. Assman, the County Engineer of Crawford County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Motion was carried unanimously.

A motion was made by Blum and seconded by Ulmer to approve the following resolution:

**RESOLUTION # 2018-6
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Motion was carried unanimously.

A motion was made by Schultz, seconded by Muhlbauer to appoint the following to the Commission to Assess Damages for 2018.

COMMISSION TO ASSESS DAMAGES FOR CRAWFORD COUNTY

COMMITTEE

**2018
APPOINTMENTS**

FARMERS:

- | | | |
|---|---------------------|---------------------------------|
| 1 | CASS, LOUIS | 1537 HWY 30 DUNLAP 51529 |
| 2 | WEED, RANDY | 204 BIRCH AVE CHARTER OAK 51439 |
| 3 | LORENZEN, ALAN | 3646 HWY 141 MANILLA 51454 |
| 4 | RIESSELMAN, STEVEN | 2475 350TH ST VAIL 51465 |
| 5 | SCHECHINGER, MELVIN | 2941 320TH ST MANILLA 51454 |
| 6 | SWENSEN, DWAIN | 1231 290TH ST KIRON 51448 |
| 7 | VARY, STEVE | 1914 Q AVE DOW CITY 51528 |
| 8 | ARGOTSINGER, DEAN | 2709 K AVE DENISON 51442 |

REALTORS:

- | | | |
|---|--------------------|--|
| 1 | KERKHOFF, KEITH F. | 3390 - 380TH ST, MANILLA, 51454 |
| 2 | PAULEY, TOM | 2403 12th Ave S, DENISON 51442 |
| 3 | PREUL, BERNEIL | 2538 S MAIN LOOP BOX 573 DENISON 51442 |
| 4 | SCHECHINGER, RITA | 3326 T AVE MANILLA 51454 |
| 5 | THAMS, ALLEN | 2206 HILL ST DENISON 51442 |
| 6 | WALSH, JOHN | 3546 L AVE VAIL, 51465 |
| 7 | | |

CITY PROPERTY OWNERS:

- | | | |
|---|-----------------|-----------------------------------|
| 1 | WADERICH, DENNY | 209 S HOWARD ST, DOW CITY 51528 |
| 2 | CAMPBELL, JOHN | 1006 SETTLERS LANE DENISON 51442 |
| 3 | KENNEDY, KAREN | 408 Hickory St., Schleswig, 51461 |
| 4 | KOCH, VERLIN | 522 4TH ST BOX 126 WESTSIDE 51467 |

5	MUNSON, LYLE "BUTCH"	2317 FRONTIER RD DENISON 51442
6	KAUFMANN, LEONARD	292 8th Ave., Box 430, Manilla 51454
7	STALEY, ALLEN	662 S 5th St. , Charter Oak 51439
8	GRUHN, NYLE	3326 X Avenue, Manilla 51454

KNOWLEDGE BY OCCUPATION:	1	HOFFMAN, CLARENCE	616 Parkview Dr., Denison 51442
	2	SCHULTZ, TODD	1474 180TH SCHLESWIG 51461
	3	STOELK, WESLEY W	BOX 13 WESTSIDE 51467
	4	RASMUSSEN, JAMES	579 8th St., Manilla, IA 51454
	5	PAULEY, ERVIN SR.	2515 12th Avenue South, Denison, IA 51442
	6	PETERSEN, CARLTON	209 Valley View Dr, Schleswig, IA 51461
	7	HIGHT, LEROY	1220 Hwy 59, Schleswig 51461
	8	FRAZIER, LYLE	215 N 7th St., Denison 51442

Motion was carried unanimously.

A motion was made by Blum and seconded by Ulmer to reappoint Duane Zenk as Zoning Administrator for the period of January 1, 2018 through December 31, 2018. Motion carried unanimously.

A motion was made by Ulmer and seconded by Muhlbauer to appoint Kyle Schultz as the board of Supervisors representative to the E-911 Board with Greg Miller, Emergency Management Coordinator, as the alternate for calendar year 2018.

Motion was carried unanimously

A motion was made by Blum and seconded by Ulmer to appoint Dale Carstensen to the Zoning Commission for the remainder of term to end on December 31, 2019.

Motion was carried unanimously.

A motion was made by Schultz and seconded by Blum to appoint Tim Weber and Michael Luft to the Board of Health for a 3 year term ending December 31, 2020.

Motion was carried unanimously.

A motion was made by Ulmer and seconded by Muhlbauer to appoint Rachel Desy and Loren Schultz to the Region XII COG Policy Council for a 1 year term ending December 31, 2018.

Motion was carried unanimously.

A motion was made by Muhlbauer and seconded by Schultz to appoint Duane Zenk to the Law Enforcement Board of Operations for a 1 year term ending December 31, 2018.

Motion was carried unanimously.

A motion was made by Ulmer, seconded by Schultz to appoint Pat Palmer to the Conservation Board for a 5 year term ending December 31, 2022.

Motion was carried unanimously.

A motion was made by Blum, seconded by Ulmer to appoint Dr. Dennis Crabb as Crawford County Medical Examiner for a 2 year term ending December 31, 2019.

Motion was carried unanimously.

A motion was made by Ulmer, seconded by Schultz to appoint Dr. John Ingram, Dr. Todd Woolen, Dr. Rosemary Mason, Dr. David TanCreti and Dr. David Wright as Deputy Medical Examiners for a 2 year term ending December 31, 2019.

Motion was carried unanimously.

A motion was made by Ulmer, seconded Muhlbauer to appoint Coleen Barngrover, Amy Pieper and Ken Kahl to the Historical Preservation Commission for a 3 year term ending December 31, 2020.

Motion was carried unanimously.

A motion was made by Blum, seconded by Muhlbauer to approve the 2018 Holidays as printed.

Voting Aye: Blum. Voting Nay: Muhlbauer, Skoog, Ulmer and Schultz.

Motion failed.

A motion was made by Muhlbauer, seconded by Ulmer to approve the following Amended Holidays for 2018:

<u>CRAWFORD COUNTY</u>		
<u>2018 HOLIDAYS</u>		
January 1, 2018	Monday	New Year's Day
January 15, 2018	Monday	Martin Luther King Jr. Day
February 19, 2018	Monday	President's Day
May 28, 2018	Monday	Memorial Day Observance
July 4, 2018	Wednesday	Independence Day
September 3, 2018	Monday	Labor Day
November 12, 2018	Monday	Veteran's Day (Observed)
November 22 & 23, 2018	Thursday & Friday	Thanksgiving & Day After
December 24, 2018	Monday	Christmas Eve
December 25, 2018	Tuesday	Christmas Day
January 1, 2019	Tuesday	New Year Day 2019

Voting Aye: Muhlbauer, Skoog, Ulmer and Schultz. Voting Nay: Blum. Motion passed.

A motion was made by Blum and seconded by Ulmer to approve the following meeting dates for 2018:

**CRAWFORD COUNTY BOARD OF SUPERVISORS
MEETING DATES FOR 2018
CRAWFORD COUNTY BOARD OF SUPERVISORS
MEETING DATES FOR 2018**

January	Tuesday, January 2 nd – End of Calendar Year Cash Count Tuesday, January 9 th , 16 th , 23 rd , 30 th
February	Tuesday, February 6 th , 13 th , 20 th , 27 th
March	Tuesday, March 6 th , 13 th , 20 th , 27 th
April	Tuesday, April 3 rd , 10 th , 17 th , 24 th
May	Tuesday, May 1 st , 8 th , 15 th , 22 nd
June	Tuesday, June 5 th , 12 th , 19 th , 26 th
July	Monday, July 2 nd – End of Fiscal Year Cash Count Tuesday, July 10 th , 17 th , 24 th , 31 st
August	Tuesday, August 7 th , 14 th , 21 st , 28 th
September	Tuesday, September 4 th , 11 th , 18 th , 25 th
October	Tuesday, October 2 nd , 9 th , 16 th , 23 rd , 30 th
November	Tuesday, November 6 th , 13 th , 20 th , 27 th
December	Tuesday, December 4 th , 11 th , 18 th Wednesday, December 26 th
January	Wednesday, January 2, 2019 – End of Calendar Year Cash Count

Motion was passed unanimously.

The Board met with Rick Huntsacker of Region XII COG for their 2019 Budget Request.

The Board met with Duane Zenk and Greg Miller to discuss paying LMR Courthouse Tower Expenses from Tower Fund 0037.

The Board approved the Sheriff's Quarterly Report for October – December 2017.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

On motion, duly seconded, the Board adjourned at 10:57 o'clock A.M.

County Auditor

Chairman