

January 2, 2024

The Board of Supervisors conducted the required 2023 year-end cash count at 8:00 o'clock A.M. as follows.

Auditor Dept.	-0-	Conservation Dept.	\$150.00
Treasurer's – Motor Vehicle	\$ 200.00	Home Health Dept.	\$ 86.00
Treasurer's – Driver's License	\$ 100.00	Landfill Dept.	\$300.00
Treasurer's – Tax Dept.	\$ 700.00	General Relief Dept.	-0-
County Attorney Dept.	-0-	Veteran's Affairs	-0-
Co. Sheriff Dept.	-0-	Co. Engineer's Dept.	-0-
Recorder's Dept.	\$2,926.10	Assessor,E911,Zoning	-0-

The meeting was called to order at 8:30 o'clock A.M. by Terri Martens, County Auditor. Board members present were Jean Heiden, Ty Rosburg, Kyle Schultz, Craig Dozark, and Dave Muhlbauer.

A motion was made by Dozark, seconded by Rosburg to nominate Jean Heiden as Chair for 2024. Nominations ceased. Motion carried unanimously. A motion was made by Dozark, seconded by Rosburg to nominate Dave Muhlbauer as Vice Chair for 2024. Nominations ceased. Motion carried unanimously. Heiden took over as Chair of the meeting.

Minutes from the previous meeting were read and approved.

The Board approved the change of wage for Evan Zeimen, Shop & Yard Assistant, Engineer's Department.

A motion was made by Muhlbauer, seconded by Dozark to approve the termination of the Visual Edge IT Printer Contracts.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Rosburg to approve, and sign the Access Systems Printer Contract.

Motion was passed unanimously.

A motion was made by Dozark, seconded by Muhlbauer to approve, and sign the Cady Phone Contract.

Motion was passed unanimously.

Tim Stewart had a discussion with the Board about the DMU proposal for a donation to the Wellness Center, asking if a similar proposal could be done by the County.

A discussion was made by the Board about the newspapers in the county, to be official newspapers of Crawford County for 2024. No action was taken at this time.

A motion was made by Schultz, seconded by Rosburg to approve the following resolution:

**RESOLUTION 2024-2**

WHERE AS, it is necessary for the County Auditor to pay certain claims prior to audit by the Board of Supervisors.

THEREFORE IT IS HEREBY RESOLVED by the Board of Supervisors of Crawford County, Iowa, that the County Auditor be authorized to issue warrants prior to audit by the Board of Supervisors for the following purposes:

1. For salaries and payroll if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.
2. For withholding taxes, FOAB, Medicare, IPERS, union dues, credit union, garnishments, tax deferred compensation, direct deposits, and insurance (Life, Health, Dental, Cancer and Unemployment).

Voting Aye: Schultz, Dozark, Heiden, Rosburg, and Muhlbauer. Motion passed unanimously.

A motion was made by Dozark, seconded by Muhlbauer to approve the following resolution:

**RESOLUTION 2024-3**

**RESOLUTION NAMING DEPOSITORIES**

BE IT RESOLVED, that the Crawford County Board of Supervisors of Crawford County located in Crawford County, Iowa, approves the following list of financial institutions to be depositories of the Crawford County Treasurer. The Crawford County Treasurer is hereby authorized to deposit the Crawford County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<b>Name of Depository</b>	<b>Location of Home Office</b>	<b>Charter Location</b>	<b>Maximum Balance</b>
Wells Fargo, Bank Iowa, N.A.	Denison, IA	Des Moines, IA	\$10,000,000.00
Crawford County Trust & Savings Bank	Denison, IA	Denison, IA	\$10,000,000.00
Westside State Savings Bank	Westside, IA	Westside, IA	\$10,000,000.00
Bank Iowa	Denison, IA	Denison, IA	\$25,000,000.00
United Bank of Iowa	Denison, IA	Denison, IA	\$10,000,000.00
Defiance State Bank	Dow City, IA	Defiance, IA	\$ 25,000.00
IPAIT (Iowa Public Agency Investment Trust)	West Des Moines, IA		\$10,000,000.00

Voting Aye: Schultz, Dozark, Heiden, Muhlbauer, and Rosburg. Motion was passed unanimously.

A motion was made by Muhlbauer, seconded by Schultz to designate Jean Heiden, Chair, as the signatory for Region XII Council of governments for the ensuing year.

Motion was passed unanimously.

A motion was made Schultz, seconded by Dozark to approve the following resolution:

**RESOLUTION 2024-4**

**RESOLUTION REGARDING THE NECESSITY FOR ECONOMIC EFFORTS AND APPROVING PROMOTION OF SUCH EFFORTS**

**IT IS HEREBY RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY, IOWA, THAT:**

1. The state of Iowa generally and Crawford County, Iowa, in particular have in the past several years experienced adverse economic effects, including the loss of small businesses and erosion of tax base.
2. The economy of Crawford County is not sufficiently diversified to provide a stable economic base but is in large part dependent on agriculture and agribusiness
3. The current economic problems in the small business industries have reached sufficiently serious proportions that the general welfare of the citizens of the County is threatened thereby.
4. It is therefore in the best interest of the citizens of Crawford County, Iowa to take steps reasonably calculated to lead to diversified economic development in Crawford County, Iowa.
5. Crawford County does not have sufficient resources to hire a Director of Economic Development as a County employee and lacks sufficient resources to effectively operate an economic development program on its own.
6. Other cities and counties in Iowa are engaging in economic development efforts.
7. Therefore, Crawford County, Iowa finds that it is in the best interests of its citizens to cooperate with the cities in Crawford County, Iowa, and the Chamber & Development Council of Crawford County, a non-profit corporation, in order to promote diversified economic development in Crawford County, Iowa.

**THEREFORE, BE IT RESOLVED** that Crawford County, Iowa, has and will continue to support in efforts to enhance economic development by its financial contribution to Region XII Council Governments, CDC and other efforts as such arise throughout the year.

Voting Aye: Schultz, Dozark, Heiden, Muhlbauer, and Rosburg. Motion passed unanimously.

A motion was made by Rosburg, seconded by Muhlbauer to approve the following resolution:

**RESOLUTION 2024-5  
RESOLUTION AUTHORIZING COUNTY ENGINEER TO EXECUTE CERTIFICATES FOR  
FARM-TO-MARKET PROJECTS FOR  
CRAWFORD COUNTY, IOWA**

BE IT RESOLVED by the Board of Supervisors of Crawford County, Iowa, that Paul J. Assman, the County Engineer of Crawford County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Voting Aye: Schultz, Dozark, Heiden, Muhlbauer, and Rosburg. Motion passed unanimously.

A motion was made by Rosburg, seconded by Schultz to approve the following resolution:

**RESOLUTION # 2024-6  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CRAWFORD COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Voting Aye: Schultz, Dozark, Heiden, Muhlbauer, and Rosburg. Motion passed unanimously.

A motion was made by Dozark, seconded by Rosburg to approve the following Board Committee Appointments for 2024:

**BOARD COMMITTEE APPOINTMENTS FOR 2024**

<b>COMMITTEE</b>	<b>APPOINTMENTS</b>
BARGAINING UNIT NEGOTIATION REPRESENTATIVES	HEIDEN & MUHLBAUER
BOARD OF HEALTH	HEIDEN & ROSBURG (ALTERNATE)
CENTRAL IOWA DETENTION CENTER	ROSBURG
CONSERVATION BOARD LIAISON	SCHULTZ
COUNTY FARM	SCHULTZ & DOZARK
COURTHOUSE & ANNEX	CHAIR & MARTENS
CHAMBER & DEVELOPMENT COUNCIL OF CRAWFORD CO (CDC)	ROSBURG & HEIDEN (ALTERNATE)
CRAWFORD CO. EARLY CHILDHOOD 28E GOV. BOARD	MUHLBAUER & DOZARK
E-911 BOARD	SCHULTZ & ROSBURG (ALTERNATE)
ELDERBRIDGE AGENCY ON AGING	DOZARK
EARLY CHILDHOOD IOWA – BUENA VISTA, CRAWFORD & SAC COMM.- CRAWFORD CO. ADVISORY COMM.	HEIDEN & MUHLBAUER (ALTERNATE)
EMA BOARD	ROSBURG
EMS ADVISORY BOARD	ROSBURG
DCAT BOARD	HEIDEN & MUHLBAUER (ALTERNATE)
FAIR BOARD REPRESENTATIVE	MUHLBAUER
HIPPA COMMITTEE	CHAIR & MARTENS
HUNGRY CANYONS & LOESS HILLS AUTHORITY CONSERVATION ALLIANCE	DOZARK
INSURANCE	CHAIR, VICE CHAIR & MARTENS
SOLID WASTE AGENCY	SCHULTZ
MENTAL HEALTH ADVISORY BOARD	HEIDEN
REGION XII COUNCIL OF GOVERNMENTS	MUHLBAUER
REPRESENTATIVE ON SAFETY & WELLNESS COMMITTEE	SCHULTZ
REGION 8 IOWA WORKFORCE DEVELOPMENT	MUHLBAUER

THIRD JUDICAIL DISTRICT DEPT. OF CORRECTIONAL SERVICES	DOZARK
WEST CENTRAL COMMUNITY ACTION	DOZARK
WESCO	DOZARK
PLAINS AREA MENTAL HEALTH	MUHLBAUER
YOUTH EMERGENCY SERVICES (YES)	SCHULTZ
IT COMMITTEE	DOZARK & MUHLBAUER

Motion passed unanimously.

A motion was made by Muhlbauer, seconded by Dozark to approve the Holidays for 2024:

**CRAWFORD COUNTY  
2024 HOLIDAYS**

<b>January 1, 2024</b>	<b>Monday</b>	<b>New Year’s Day</b>
<b>January 15, 2024</b>	<b>Monday</b>	<b>Martin Luther King Jr. Day</b>
<b>February 19, 2024</b>	<b>Monday</b>	<b>President’s Day</b>
<b>May 27, 2024</b>	<b>Monday</b>	<b>Memorial Day</b>
<b>July 4, 2024</b>	<b>Thursday</b>	<b>Independence Day</b>
<b>September 2, 2024</b>	<b>Monday</b>	<b>Labor Day</b>
<b>November 11, 2024</b>	<b>Monday</b>	<b>Veteran’s Day</b>
<b>November 28 &amp; 29, 2024</b>	<b>Thursday &amp; Friday</b>	<b>Thanksgiving &amp; Day After</b>
<b>December 24, 2024</b>	<b>Tuesday</b>	<b>Christmas Eve</b>
<b>December 25, 2024</b>	<b>Wednesday</b>	<b>Christmas Day</b>

Motion passed unanimously.

A motion was made by Schultz, seconded by Dozark to approve the Board Meeting Dates for 2024.

January	Tuesday, January 2 <sup>nd</sup> – End of Calendar Year Cash Count Tuesday, January 2 <sup>nd</sup> ,9 <sup>th</sup> ,16 <sup>th</sup> ,23 <sup>rd</sup> ,30 <sup>th</sup>
February	Tuesday, February 6 <sup>th</sup> ,13 <sup>th</sup> ,20 <sup>th</sup> ,27 <sup>th</sup>
March	Tuesday, March 5 <sup>th</sup> ,12 <sup>th</sup> ,19 <sup>th</sup> ,26 <sup>th</sup>
April	Tuesday, April 2 <sup>nd</sup> ,9 <sup>th</sup> ,16 <sup>th</sup> ,23 <sup>rd</sup> ,30 <sup>th</sup>
May	Tuesday, May 7 <sup>th</sup> ,14 <sup>th</sup> ,21 <sup>st</sup> ,28 <sup>th</sup>
June	Tuesday, June 4 <sup>th</sup> ,11 <sup>th</sup> ,18 <sup>th</sup> ,25 <sup>th</sup>
July	Friday, June 28 <sup>th</sup> – End of Fiscal Year Cash Count Tuesday, July 2 <sup>nd</sup> ,9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup>
August	Tuesday, August 6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>
September	Tuesday, September 3 <sup>rd</sup> ,10 <sup>th</sup> ,17 <sup>th</sup> ,24 <sup>th</sup>
October	Tuesday, October 1 <sup>st</sup> ,8 <sup>th</sup> ,15 <sup>th</sup> ,22 <sup>nd</sup> ,29 <sup>th</sup>
November	Tuesday, November 5 <sup>th</sup> ,12 <sup>th</sup> ,19 <sup>th</sup> ,26 <sup>th</sup>
December	Tuesday, December 3 <sup>rd</sup> ,10 <sup>th</sup> ,17 <sup>th</sup> ,31 <sup>st</sup>
January	Thursday, January 2, 2025 – End of Calendar Year Cash Count

Motion passed unanimously.

A motion was made by Dozark, seconded by Muhlbauer to appoint the following Commission to Assess Damages for 2024.

COMMITTEE	2024 APPOINTMENTS	
<b>FARMERS:</b>	1 WEED, RANDY	204 BIRCH AVE CHARTER OAK 51439
	2 RIESELMAN, STEVEN	2475 350TH ST VAIL 51465
	3 SWENSEN, DWAIN	1231 290TH ST KIRON 51448

	4	VARY, STEVE	1914 Q AVE ARION 51520
	5	ARGOTSINGER, DEAN	2709 K AVE DENISON 51442
	6	BLAIR, KENNETH	1471 210TH ST SCHLESWIG 51461
	7	FEILMEIER, JEFFREY	3880 N AVE WESTSIDE 51467
<b>REALTORS:</b>	1	KERKHOFF, KEITH F.	3390 380TH ST MANILLA 51454
	2	PAULEY, TOM	2403 12TH AVE S DENISON 51442
	3	PREUL, BERNEIL	2538 S MAIN LOOP DENISON 51442
	4	SCHECHINGER, RITA	3326 T AVE MANILLA 51454
	5	WALSH, JOHN	3546 L AVE VAIL 51465
	6	BROWN, JIM	27 S MAIN ST DENISON 51442
	7	WIGES, DAVE	107 MORNINGSIDE DR DENISON 51442
<b>CITY PROPERTY OWNERS:</b>	1	KENNEDY, KAREN	408 HICKORY ST SCHLESWIG 51461
	2	KOCH, VERLIN	330 CEDAR ST WESTSIDE 51467
	3	MUNSON, LYLE "BUTCH"	2317 FRONTIER RD DENISON 51442
	4	STALEY, ALLEN	662 S 5 <sup>TH</sup> ST CHARTER OAK 51439
	5	BURHOOP, LANDON	205 W PEARL ST DOW CITY 51528
	6	GASKILL, COREY	211 11 <sup>TH</sup> ST MANILLA 51454
	7	HEIDEN, ADAM	1001 VALLEY VIEW DR SCHLESWIG 51461
<b>KNOWLEDGE BY OCCUPATION:</b>	1	HOFFMAN, CLARENCE	616 PARKVIEW DR DENISON 51442
	2	SCHULTZ, TODD	1464 170TH SCHLESWIG 51461
	3	MEINERS, ZACH	2857 HWY 141 DENISON 51442
	4	RASMUSSEN, JAMES	587 8TH ST MANILLA 51454
	5	HIGHT, LEROY	1220 HWY 59 SCHLESWIG 51461
	6	FRAZIER, LYLE	215 N 7 <sup>TH</sup> ST DENISON 51442
	7	OUTHOUSE, PAUL	520 FIR ST SCHLESWIG 51461

Motion passed unanimously.

A motion was made by Dozark, seconded by Rosburg to appoint Tracy Brus, Steve Mumm, and Justin Tripp to the Board of Adjustments for a five-year term ending on December 31, 2028.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Dozark to appoint Elizabeth Ranniger and Tim Weber to the Board of Health for a three-year term ending on December 31, 2026.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Dozark to appoint Steve Hall to the Conservation Board for a five-year term ending on December 31, 2028.

Motion was passed unanimously.

A motion was made by Muhlbauer, seconded by Schultz to appoint Ken Kahl, Dan Mundt, and Amy Pieper to the Historical Preservation Commission for a three-year term ending December 31, 2026.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Muhlbauer to appoint Duane Zenk to the Law Enforcement Board of Operations for a one-year term ending on December 31, 2024.

Motion was passed unanimously.

A motion was made by Rosburg, seconded by Muhlbauer to appoint Dr. Dennis Crabb as Medical Examiner for a two-year term ending on December 31, 2025.

Motion was passed unanimously.

A motion was made by Dozark, seconded by Muhlbauer to appoint Dr. John Ingram as Deputy Medical Examiner for a two-year term on December 31, 2025.

Motion was passed unanimously.

A motion was made by Dozark, seconded by Rosburg to appoint Dustin Miller, Rachel Burns, and Patrick Stevens as Medical Examiner Investigators for a two-year ending December 31, 2025.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Rosburg to appoint Sarah Carlson and Linda Muhlbauer to the Region XII COG Policy council for a one-year term ending December 31, 2024.

Motion was passed unanimously.

A motion was made by Dozark, seconded by Muhlbauer to appoint Duane Zenk as the Zoning Administrator for a one-year term ending December 31, 2024.

Motion was passed unanimously.

A motion was made by Dozark, seconded by Muhlbauer to appoint Rita Schechinger and Paul Outhouse to the Zoning Commission for a five-year term ending on December 31, 2028.

Motion passed unanimously.

On motion duly seconded the Board adjourned at 11:20 o'clock A.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

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County Auditor

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Chair