

June 25, 2024

The Board of Supervisors met at 9:00 o'clock A.M. with Jean Heiden, chair presiding. Members present were Schultz, Dozark, Heiden, and Muhlbauer. Member absent was Rosburg.

Minutes of the previous meeting were read and approved.

On motion, the Board recognized claims for the Public Health Department and approved claims for all other departments.

The Board approved the change of wages for the County Attorney's Office.

The Board approved the change of wages for the Sheriff's Department.

The Board approved the change of wage for Louise Galbraith, Veterans Affairs and General Relief.

The Board approved the change of wages for Public Health.

The Board approved the resignation of Jennifer Muff, ARNP, Public Health.

At 10:00 o'clock A.M., as advertised, a motion was made by Schultz, seconded by Muhlbauer to open the public hearing for the Reclassification of a portion of K Ave. beginning at 2712 K Ave. and running thence Southeast approximately 940 ft. to the end of K Ave. as established by Petition No. 558. Said road generally lying in the NW 1/4 NW 1/4 of Section 25, T84N, R39W. Motion was passed unanimously. There were no written objections or oral objections. At 10:39 o'clock A.M. a motion was made by Schultz, seconded by Dozark to close the hearing.

Motion was passed unanimously.

A motion was made by Dozark, seconded by Muhlbauer to table action for Resolution 2024-19 related to the reclassification of a portion of K Ave. lying in Section 25, T84N R39W from an Area Service Rd "C" to Area Service Rd "B" for July 16, 2024.

Motion was passed unanimously.

A motion was made by Schultz, seconded by Dozark to approve the audit presentation for fiscal year June 30, 2023, with Chris Nelson with Gronewold, Bell, Kyhnn & Co. P.C.

Motion was passed unanimously.

A motion was made by Muhlbauer, seconded by Dozark to approve the following resolution:

Resolution #2024-20
APPROPRIATIONS PER DEPARTMENT FOR FY 2024-2025

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2024, in accordance with Section 331.434, Subsection 6, Code of Iowa;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Crawford County, Iowa, as follows;

Section 1. The amounts itemized by fund and by department or office in the attached schedule are hereby appropriated from the resources of each fund so itemized to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or offices listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2024.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or offices shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2024-2025 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the board and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2024-2025 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2025.

CRAWFORD COUNTY PROPOSED EXPENDITURES SUMMARY BY DEPARTMENT AND FUND FOR F.Y.E. 6/30/25

DEPARTMENTS		GENERAL FUND		SPECIAL REVENUE FUNDS					All Capital Projects	All Debt Service	TOTALS Budget 2024/2025
Code	Department	General Basic	General Supp.	Rural Basic	Rural Supp.	Secondary Roads	Other	ARPA			
1	Board of Supervisors	229,031	69,862								298,893
2	Auditor	246,217	223,889								470,106
3	Treasurer	411,786	172,336								584,122
4	Attorney	398,864	117,259				40,000				556,123
5	Sheriff	1,649,685	510,500				51,000				2,211,185
7	Recorder	183,355	69,997				2,000				255,352
8	Court House	275,347	97,819						100,000		473,166
9	Sanitary Disposal	2,500		56,700							59,200
10	Zoning	14,099	892								14,991
11	Accrual	5,500	973								6,473
12	Public Health	1,294,917	449,676								1,744,593
13	HCCMS	679,157	180,334								859,491
19	Roadside			284,950							284,950
20	County Engineer			200,000	445,000	10,207,150					10,852,150
21	Veterans Affair	71,122	14,082								85,204
22	Conservation Board	632,282	186,925				28,472		74,250		921,929
25	Social Services	43,530	9,055								52,585
27	Weed Commissioner			20,025	760						20,785
29	Sanitarian	40,000									40,000
31	District Court		35,280								35,280
33	County Library			65,630							65,630
34	Historical Society	13,650									13,650
35	Human Services	33,400									33,400
36	County Farm	15,000									15,000
51	General Services	296,110	168,300				1,044,549				1,508,959
52	Data Processing										0
53	Flood & Erosion						22,500				22,500
54	Disaster Services		500,000								500,000
55	Information Technology	435,871	20,343								456,214
59	Substance Abuse		2,500								2,500
60	Dispatch										0
61	Probation	121,500									121,500
99	Non-Departmental						60,000			153,950	213,950
	TOTALS	7,092,923	2,830,022	627,305	445,760	10,207,150	1,248,521	0	174,250	153,950	22,779,881

Voting Aye: Schultz, Dozark, Heiden, and Muhlbauer. Voting Nay: None. Motion passed.

A motion was made by Dozark, seconded by Muhlbauer to approve the following resolution:

Resolution No. 2024-21
Resolution Transferring Funds

NOW, THEREFORE, be it resolved by the Board of Supervisors of Crawford County, Iowa that

the sum of Seven Hundred Thousand Dollars (\$700,000) is hereby transferred from the General Basic Fund #0001 into the General Supplemental Fund #0002, and

the sum of One Hundred Thirty-Seven Thousand Five Hundred Dollars (\$137,500) is hereby transferred from the Rural Basic Fund #0011 into the Rural Supplemental Fund #0012.

Voting Aye: Schultz, Dozark, Heiden, and Muhlbauer. Voting Nay: None. Motion passed.

A motion was made by Schultz, seconded by Muhlbauer to approve the revised Employee Handbook 7-1-2024.

Motion was passed unanimously.

On motion duly seconded the Board adjourned at 11:51 o'clock A.M.

Agendas for the next meeting are posted and available at the Courthouse on Friday at 4:30 o'clock P.M. preceding the next meeting.

County Auditor

Chairman

Vendor

Description

Paid

4Ap Holdings Inc	Promo Supplies	2,301.59
4M Auto Repair	Equip Repairs	176.00
Access Systems	New Copier	6,823.54
Advanced Communication Services	Safety Items	2,327.42
Ahlers & Associates	Ahlers Electronic Charting	905.00
American Academy of Pediatrics	Health Promos	195.50
Ampride Truck Plaza	Fuel	102.40
Arnold Motor Supply	Batteries & Safety Items	811.85
Audubon County Secondary Roads	Dust Control	750.00
Auen Trucking	Contract Hauling	4,251.58
Baker, Lue	Hospice Chaplain Services	450.00
Black Hills Energy	Natural Gas Service	35.26
Blue Stone Therapy, Inc	Pt Services	350.00
Boettger, Larry	Bldgs/Grnds Repairs	600.00
Bomgaars	Shop Tools	3,195.11
Bonsall Tv & Appliance Inc	Washer	1,099.95
Bradley, Rod	Service - May	2,290.00
Broadway Dental	Dental Care	240.71
Brown Rentals 3 LLC	Dhs Rent	725.00
Brus, Tracy	Per Diem/Mileage	17.86
Buena Vista County	Phn - Epsdt	866.68
Burns, Rachel	Hotel/Mileage/Meals/Mei Course	1,248.14
Careficient, Inc	Emr Software	1,717.78
Center For Disease Detection LLC	Lab Fees	10.50
Central Iowa Distributing Inc	Custodial Supplies	686.00
Charter Oak Community Club	Rent - Primary Election 2024	100.00
City Of Charter Oak	Utilities	58.44
City Of Denison	Annual Software Maint Fee	914.51
CJ Electronics	Radios	112.96
CNH Capital	Equip Maint	1,172.23
Coleman Moore Company	Hydromulch	280.64
Commercial Appraisers of Iowa Inc	Partial Appraisal	6,500.00
Cott Systems, Inc	Hosted Oib	150.00
Crawford County Engineer's Office	Limestone	1,862.70
Crawford County Landfill	Disposal	10.00
Crawford County Memorial Hospital	Prisoner Appts	17,737.13
Cribs For Kids	Health Promos	420.00
Custom Motorcycle & Sm Eng	Trimmer	199.99
D & S Sales	Plaque	68.00
Deets, Traci	Clothing	100.00
Deluxe	Office Supplies	1,459.84
Denison Bulletin Review	Delinquent Tax List	642.50
Denison Do It Best Hardware	Supplies	19.98
Denison Municipal Utilities	Utilities	729.27
Electronic Services System	Ilr Maintenance	1,849.54
Employee Benefit Systems	Ighcp Initial Funding	17,000.00
Erlbacher Bros Inc	Hauling	8,539.28
Ettlemans Town & Country, LLC	Fuel/Repairs	343.97
Eurofins Environment Testing America Holdings, Inc	Ground Water Sampling	3,413.45
Eventide Lutheran Home	Nursing Facility Fees	8,206.82
Falkena LLC	Contract Hauling	6,142.49
Fineran, Kim	Meals	12.60
First National Bank of Omaha	Uniform/Maint/Tools/Equip	1,244.03
Fishy Vibes	Exhibit Maint	34.38
Frehse Mfg Inc	Repairs	23.95
Frontier	E911 Telephone	4,738.85
Glaxosmithkline Pharmaceuticals-Gsk	Medicines	487.06
Goettsch Dispatch	Contract Hauling	96,528.00
Government Forms and Supplies	Stampers	96.95
Greene County Medical Center-Public Health	Phn-Epsdt	609.97
Gronau, Douglas	Per Diem/Mileage	23.10
Gronewold Bell Kyhnn & Co Pc	Progress Billing	6,000.00
Growmark Fs	Fuel	1,614.46
Haase 3 Enterprises, LLC	Contract Hauling	4,491.13
Harrison County Rec	Np Utilities	1,405.35
Hc Pro	Decision Home Health	629.00
Health Literacy Innovations, LLC	Hla English Online	525.00
Healthcarefirst, Inc	Cahps Surveys	111.02
Heistand, Tyson David	Contract Hauling	11,402.21
Hrabik Welding, LLC	Labor	2,624.97
Humana Pharmacy Solutions Inc	Hospice Overpayment	9.85
Hundertmark Cleaning Systems	Shop Repairs	137.63
Hy-Vee - Denison	Meds	113.90
Hy-Vee Accounts Receivable	Prisoner Meals	5,226.00
Inovalon Provider, Inc	Inovalon One Platform	429.07
Iowa Communities Assurance Pool (Icap)	Insurance	368,080.00
Iowa County Attorneys Association	Spring Conference	370.00
Iowa County Attorneys Case Mgmt Proj	Annual Fees - Flat/Per User/Pro Law	35,460.00
Iowa Department of Natural Resources	Landfill Operator Certificate	24.00
Iowa Department of Public Health	Security Paper	71.23
Iowa Municipalities Worker's Compensation Assoc	24-25 Worker Comp Premium	8,523.00
Iowa Office of The State Medical Examiner	Autopsy/Toxicology	2,047.00
Iowa State Association of Counties	2024 Isac Annual Conference	250.00
Iowa State Association of Counties - Supervisors' Dues	2024 Isac Birthday Bash	10.00
Iowa's County Conservation System	Iccs Annual Membership	1,500.00
Itsavvy LLC	Computer	911.02
Jacobsen, Madison	Meals/Lodging/Clothing	896.45

Joe's Welding	Shop Supplies	20.00
John Deere Financial	Mower Repair	46.90
Johnson, Colin T	Lodging/Mileage/Meals	1,278.68
Kam Line Highway Markings	Pvmt Markings	1,836.75
Kasperbauer Cleaners Inc	Custodial Services	153.02
Keltek Incorporated	Car Computer	10,716.39
King Construction LLC	Ys Plmg	1,750.00
Knudsen Express	Contract Hauling	9,993.73
Kroll, Robert	Per Diem/Mileage	36.20
Lahr, Cheryl	Uniforms	100.00
Lahr, Kayla	Uniforms	100.00
Lawson Products Inc	Shop Supplies	323.81
Lingle, Paulette	Uniforms	98.44
Long Lines, LLC	Ethernet Circuit	390.00
Lopez Altamirano, Lorena	Ads	600.00
Lutheran Services in Iowa	Training	675.00
Mail Services LLC	Mv Renewals	3,245.54
Manilla Times LLC	Delinquent Tax List	261.59
McClellan Electric Inc	Ys Elec/Plmg	2,735.04
McKesson Medical Surgical	Health Promos	448.17
Meseck, Sara	Lodging/Mileage	667.22
MidAmerican Energy	Utilities	252.77
Mk Ventures, LLC	Bldgs/Grnds Repair	3,600.00
Moeller Trucking Inc	Contract Hauling	30,190.31
Mumm, Steve	Per Diem/Mileage	36.20
National Pen Company	Promos	757.90
New Opportunities Inc	Phn	48.89
Norstar Industries Inc	Equipment Supplies	60.59
NW Iowa Youth Emergency Serv Ctr	Transport	453.50
Observer, The	Delinquent Tax List	448.71
Office Stop, The	Office Supplies	973.71
Optum Hospice Pharmacy Services	Hospice Meds & Meds Management	256.10
O'Reilly Automotive Inc	DEF	61.95
Patterson Dental Supply Inc	Health Promos	114.39
Phillips Trucking	Contract Hauling	14,343.39
Phil's Lawn & Landscaping & Nursery LLC	Plants	19.96
Pieper, Amy	Postage	8.73
Pitney Bowes Inc	Postage Machine Lease	59.34
Plumbing & Heating Wholesale, Inc	Buildings	2,673.27
Plunkett's Pest Control Inc	Pest Control	146.06
Prevent Child Abuse America	Organizational Affiliation	7,883.33
Quality Truck Service (Tire Shop)	Tires	1,682.50
Quality Truck Service, LLC	Vehicle Maint	550.95
Quill Corporation	Office Supplies	140.94
R & J Lincoln Way Farm	Parking Lot Rent	175.00
R & S Waste Systems Inc	Garbage Pickup	247.50
Radiology Consultants, Pc	Prisoner Appt	29.00
Randy's Diesel Repair Inc	Parts & Labor	1,143.81
Rangemasters Training Center	Ammo	3,786.60
Rasmussen Lumber Co	Bldgs/Grnds Repairs	3,776.76
Reisz Construction	Ys Plmg	1,000.00
Reserve Account	Postage - Recorder	1,000.00
Rice Trailer Co	Equip. Supp.	6.00
Rjv Transport Inc	Contract Hauling	33,688.59
RL Craft	Roof Repair	342.00
Rock River Arms, Inc	Guns	9,570.00
Rod's Fertilizer & Sales, Inc	Contract Hauling	11,915.12
Rogers Pest Control LLC	Pest Control	240.00
Sac County Newspapers, Inc	Help Wanted Ads	252.00
Schmidt, Daymon	Safety Boots	179.14
Schneider Geospatial, LLC	911 Data Layers	6,000.00
Schroeder Farming Inc	Contract Hauling	1,882.34
SCS Engineers	2024 Fy Environmental Compliance	2,693.93
Secure Shred Solutions LLC	Shredding	44.00
Sidwell Company, The	Yr 1 Cadastral Map Svc	15,600.00
Sirchie Fingerprint Laboratories	Supplies	75.40
SMG Garage LLC	Vehicle Maint	738.99
Sprayer Specialties, Inc	Equipment Supplies	52.82
Stone Office Products	Furniture	13,224.00
Stratford Gravel, Inc	Granular Maint. Material	262,807.50
Stun-Cuff	Stun Gun	3,225.00
Team Ford Lincoln	New Vehicle	17,136.26
Temporary Aid Program	Monthly Allocation	100.00
Thrifty White Stores	Prisoner Meds	140.56
Titan Machinery Inc	Equipment	159,000.00
Top Gear	Health Promos	1,100.00
Tripp, Justin	Per Diem/Mileage	34.89
Tyler Technologies Inc	Timekeeping Project	145.00
Umb Bank, Na	Admin Fees	250.00
V & H Tire Co Inc	Tires	352.45
Vanguard Appraisals Inc	Comm & Ind Revalue	20,141.10
Verizon Wireless	Calling Card for Car Computer	2,228.58
Verlin's P & H	Ys Plmg	5,453.80
Visual Edge It	Copier/Printer Contract	34.40
Visual Edge It, Inc	Printer Contract	156.89
Waderich Towing	Towing	85.60
Wal-Mart - Capital One	Supplies	192.14

Watje Trucking Inc	Contract Hauling	10,591.01
Weis, Seth	Meals/Lodging	790.71
Wellmark Blue Cross and Blue Shield Of SD	Claims Paid	63,719.95
Western Iowa Power Coop	Electrical Service	738.60
World Data	Motor Vehicle Registration Manual	270.00
Wright III, David J	Hospice Medical Director	400.00
	Total	1,423,870.20
Fund Totals		
0001 General Basic		212,317.91
0002 General Supplemental		208,045.35
0011 Rural Basic		15,212.57
0020 Secondary Road		803,567.33
0037 Tower Maintenance		290.00
2400 - Debt Service-Jail/Central PI		250.00
4000 Disaster Service		7,286.33
4010 E911		11,008.46
4100 Assessor		49,393.80
7900 Sanitary Disposal - Landfill		35,778.50
8500 Self-Insurance Internal Serv Fnd		80,719.95
	Total	1,423,870.20