Crawford County
Emergency Management Commission
January 20th, 2026
Minutes

The Crawford County Emergency Management Commission met on January 20th, 2026 at 6 PM, in the Lower-Level Conference Room of the Crawford County Courthouse.

Voting members present were Chairman Ty Rosburg (BOS), Mayors Kevin Stover (Buck Grove), Peggy Staley (Charter Oak), Kody Meyer (Dow City), Brad Rissen (Ricketts), Beth Winquist (Schleswig), and Roger Rasmussen (Sheriff).

Voting member present via Zoom was Mayor Corey Gaskill.

Voting members absent were Mayor Jeff Stephens (Arion), Tom Irlbeck (Aspinwall), Tyler Braasch (Deloit), Dustin Logan (Denison), Mike Lickteig (Kiron), Monte Crichton (Vail), Michell Simons (Westside).

Non-voting members present were Coordinator Zach Rasmussen and Assistant Coordinator Tim Zenk.

Qurom was met (8) as determined by voting members present.

Chairman Rosburg called the meeting to order at 6:12 pm.

No amendments or objections to the agenda as presented.

No objections to the December 15th, 2025, meeting minutes as presented.

Coordinator Rasmussen reviewed Bylaw changes and updates. Chairman Rosburg requested a motion for approval of the 2026 Emergency Management Commission Bylaws. Motion was made by Mayor Staley (Charter Oak) and seconded by Mayor Meyer (Dow City). All aye, no objections. Motion carried.

Per Article X of the Emergency Management Commission Bylaws, election of the 2026 Emergency Management Commission Chair was held. Chairman Rosburg opened the floor for nominees. Mayor Staley (Charter Oak) made a motion to nominate Ty Rosburg as the 2026 Emergency Management Commission Chair. Seconded by Mayor Winquist (Schleswig). Chairman called for a motion to cease nominations. Motion was made by Mayor Winquist (Schleswig) and motion was seconded by Mayor Rissen (Ricketts). All aye, no objections. Motion carried at 6:17 pm. Supervisor Ty Rosburg is elected as the 2026 Emergency Management Commission Chair.

Per Article X of the Emergency Management Commission Bylaws, election of the 2026 Emergency Management Commission Vice Chair was held. Chairman Rosburg opened the floor for nominees. Mayor Rissen (Ricketts) nominated Mayor Simons (Westside). Motion was seconded by Mayor Staley (Charter Oak). Chairman Rosburg called for a motion to cease nominations. Motion was made by Mayor Meyer (Dow City) and motion was seconded by Mayor Stover (Buck Grove). All aye, no objections. Motion carried at 6:19 pm. Mayor Simons is elected as the 2026 Emergency Management Commission Vice Chair.

Per Article XI of the Emergency Management Commission Bylaws, the Executive Committee was elected. Bylaws state that the following are permanent members: Board of Supervisors Representative, Sheriff, and the Mayor of Denison. Two additional members are elected at the January meeting. Chairman Rosburg (Board of Supervisors) made a motion to nominate Mayor Gaskill (Manilla). Motion was seconded by Sheriff Rasmussen. Mayor Rissen (Ricketts) made a motion to nominate Mayor Staley (Charter Oak). Motion was seconded by Sheriff Rasmussen. All aye, no objections. Motion carried at 6:21 pm. Mayor Gaskill (Manilla) and Mayor Staley (Charter Oak) are elected on to the 2026 Emergency Management Commission Executive Committee.

Coordinator Rasmussen presented the Commission with a letter to the City of Denison requesting the use of land at the training grounds to expand the Emergency Management building. A motion to approve the letter was made by Mayor Staley (Charter Oak). Motion was seconded by Mayor Gaskill (Manilla). All aye, no objections. Motion carried.

Coordinator Rasmussen presented the Commission with a Request for Quotes (RFQ) letter. Motion was made by Mayor Staley (Charter Oak) to approve and send out the RFQ. Motion was seconded by Mayor Meyer (Dow City). All aye, no objections. Motion carried.

Coordinator Rasmussen presented the 2026 – 2030 Emergency Management Strategic Plan to the Commission, with corrections that were presented in the December meeting. Mayor Winquist (Schleswig) made a motion to approve the Strategic Plan. Motion was seconded by Mayor Rissen (Ricketts). All aye, no objections. Motion carried.

Coordinator Rasmussen presented the 2026 – 2030 Capital Improvement plan, with corrections that were presented during the December meeting. Mayor Rissen (Ricketts) made a motion to approve the Capital Improvement Plan. Motion was seconded by Mayor Staley (Charter Oak). All aye, no objections. Motion carried.

Coordinator Rasmussen presented the Commission with the proposed FY2027 budget. Discussion was held regarding Coordinator Rasmussen's annual salary. Mayor Staley (Charter Oak) made a motion to increase Coordinator Rasmussen's annual salary to $75,000. Motion was seconded by Mayor Winquist (Schleswig). All aye, no objections. Motion carried. A motion to approve the FY2027 budget as presented ($689,275) was made by Mayor Staley (Charter Oak). Motion was seconded by Mayor Meyer (Dow City). All aye, no objections. Motion carried. Coordinator Rasmussen will be presenting the FY2027 Emergency Management budget to the Board of Supervisors at 9:00 AM on January 21st, 2026.

Coordinator Rasmussen presented the Commission with a Resolution to formally establish Crawford County Special Operations (2026-1). A motion was made by Mayor Winquist (Schleswig) to approve Resolution 2026-1. Motion was seconded by Sheriff Rasmussen. Approval of Resolution 2026-1 was voted on via Roll Call:

- **AYES:** Dow City, Charter Oak, Ricketts, Sheriff, Supervisor, Manilla, Buck Grove, and Schleswig.
- **NAY:** None presented.

Resolution 2026-1 is approved.

Discussion of when to hold the FY2027 Budget Public Hearing was held. A motion was made by Mayor Staley (Charter Oak) to hold the FY2027 Budget Public Hearing on Tuesday, February 3rd, 2026, at 8:30 AM in the Board of Supervisors Room. Motion was seconded by Mayor Meyer (Dow City). All aye, no objections. Motion carried.

Chairman Rosburg asked for a motion to adjourn. Motion was made by Mayor Gaskill (Manilla). Motion was seconded by Sheriff Rasmussen. All aye, no objections. Motion carried. Meeting was adjourned at 7:57 pm.

Submitted by Coordinator Zach Rasmussen
Crawford County Emergency Management Commission Secretary

NEXT MEETING: February 3rd, 2026 (FY2027 Budget Public Hearing) in the Board of Supervisors Room.