Crawford County
Emergency Management Commission
August 11th, 2026

The Crawford County Emergency Management Commission met on August 11th, 2026 at 6:00 P.M. in the First Floor Conference Room of the Courthouse.

Voting members present in person were Mayors Dustin Logan (Denison), Corey Gaskill (Manilla), Chairman Ty Rosburg (Board of Supervisors), and Roger Rasmussen (Sheriff).

Voting members present via Zoom were Mayors Kevin Stover (Buck Grove), Kody Meyer (Dow City), Brad Rissen (Ricketts), and Vice Chairwoman Michell Simons (Westside).

Voting member present via speaker phone was Mayor Peggy Staley (Charter Oak).

Voting members absent were Mayors Jeff Stephens (Arion), Tom Irlbeck (Aspinwall), Tyler Braasch (Deloit), Mike Lickteig (Kiron), Beth Winquist (Schleswig), and Monte Crichton (Vail).

Non-voting members present were Coordinator Zach Rasmussen and Assistant Coordinator Tim Zenk.

Guest present was John Granzen (Fill in for Denison Mayor when absent).

Qurom was met (8) as determined by voting members present.

Chairman Rosburg called the meeting to order at 18:07.

Chairman Rosburg requested a motion to approve the agenda as presented was made by Mayor Gaskill (Manilla). Motion was second by Mayor Logan (Denison). All aye; motion carried.

Chairman Rosburg requested a motion to approve the May 12th, 2026 meeting minutes. A motion was made by Mayor Logan (Denison). Second by Sheriff Rasmussen. All aye; motion carried.

Chairman Rosburg requested a motion to approve the June 15th, 2026 special meeting minutes. A motion was made by Mayor Staley (Charter Oak). Second by Mayor Gaskill (Manilla). All aye; motion carried.

Coordinator Rasmussen provided the Commission with an update of what has occurred since the last meeting. Assistant Coordinator Zenk also provided the Commission with an update on tower maintenance.

The Commission reviewed the single quote sent in from the second (2nd) Request For Quotes (RFQ) process. The single quote was submitted by Innovation Construction, LLC from Denison in the amount of $91,857. Discussion was held regarding the quote. Mayor Logan (Denison) made a motion to approve the bid pending completion of the building prior to November. Second by Sheriff Rasmussen. All aye; motion carried.

Coordinator Rasmussen presented the Commission with a proposal to change titles for the agency. Coordinator Rasmussen stated that "coordinator" commonly conveys a role that is tasked with implementing plans established by higher management while "director" reflects responsibility for strategic direction, organizational leadership, policy and budget oversight, and broad accountability for the program. Coordinator Rasmussen stated that the change would align position titles with the actual scope and responsibility of the emergency management program. Coordinator Rasmussen stated that there would be no change to pay, benefits, job description or duties. A motion was made by Mayor Gaskill (Manilla) to approve the title changes. Second by Mayor Staley (Charter Oak). All aye; motion carried. Titles change from Coordinator to Director and Assistant Coordinator to Deputy Director.

Coordinator Rasmussen and Assistant Coordinator Zenk presented a proposal to purchase two (2) portable Harris radios from RACOM. These radios will be issued to Rasmussen and Zenk with their older radios going into reserve for deployment when needed. Coordinator Rasmussen stated that this was budgeted into Fiscal Year 2027 (FY2027). A motion was made by Mayor Logan (Denison) to purchase the radios. Second by Sheriff Rasmussen. All aye; motion carried.

Coordinator Rasmussen presented the Commission with a proposal to clean out and upgrade a storage room that has become a catchall over the last few decades. Discussion was held regarding whether moisture will be a problem and what it would take to upgrade to make the space usable. There was a consensus that cleaning out should start and evaluate how the space looks and what it would take to outfit it. A motion was made by Mayor Staley (Charter Oak). Second by Mayor Logan (Denison). All aye; motion carried.

Coordinator Rasmussen presented the Commission with a Cummins Preventative Maintenance Contract for the upcoming year. Approval to sign the contract was requested. This was budgeted into Fiscal Year 2027 budget. A motion was made by Sheriff Rasmussen. Second by Mayor Staley (Charter Oak). All aye; motion carried.

The floor was opened for any topics not included on the agenda. Guest John Granzen asked about the tower behind the Charter Oak Fire Station. Assistant Coordinator Zenk mentioned that it has a repeater on there from the old communications system. Coordinator Rasmussen stated that he does not know anything about it but will talk with E911 about it.

Next meeting date and time was scheduled for December 8th, 2026 at 6:00 PM in the Courthouse Lower Level Conference Room.

Chairman Rosburg requested a motion for adjournment. A motion was made by Mayor Logan (Denison). Second by Mayor Gaskill (Manilla). All aye; motion carried.

Meeting adjourned at 6:39 PM.

Submitted by Coordinator Zach Rasmussen
Crawford County Emergency Management Commission Secretary

NEXT MEETING: December 8th, 2026 at 6:00 P.M.